



SHIFNAL TOWN COUNCIL

Minutes of the Extra Ordinary Estates Committee Meeting of the Town Council held on Monday 4th December 2023, Commencing at 5:30pm at the Shifnal Community Hub, Tudor Way, Shifnal, TF11 8DJ.

Present: Councillors: R. Cox (Chairman)
B. Haddon, J. Horne, J. Moore, T. Tarran, P. Williamson

In Attendance: D. Gough (Community Projects Officer)

ES398/23 Fire Safety Announcement
This was given by the Chairman Cllr. R. Cox.

ES399/23 Public Session
None Present

ES400/23 Apologies received from Councillors.
Cllr. E. Bird – Prior Commitment – NOTED
Cllr. K. Booker – Annual Leave – NOTED
Cllr Z. Turner – Personal – NOTED

ES401/23 Declaration of Members' Interest
To receive declarations and requests for dispensations about any items under consideration on this agenda in accordance with the Localism Act 2011, the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and Shifnal Town Council Code of Conduct. Declarations may be of a pecuniary or non-pecuniary nature.

Members are reminded that subject to provisions of the current Code of Conduct that they are required to;

not speak, participate in the discussion or voting on the matter and leave the room in the event of a declaration of pecuniary interest and not speak (unless in the public session if applicable), participate in the discussion or voting on the matter and leave the room in the event of a non-pecuniary interest.

Cllr. T. Tarran – ES404/23 – Pecuniary
Cllr. J. Horne – ES406/23 i) – Non Pecuniary

ES402/23 To CONFIRM and sign the Minutes of the Estates Committee Meeting of the Town Council held on Monday 4th September 2023
The Minutes of the Estates Committee Meeting held on Monday 4th September 2023 were CONFIRMED and signed by the Chairman.

ES403/23 To CONFIRM and sign the Minutes of the Estates Committee Meeting of the Town Council held on Monday 6th November 2023
The Minutes of the Estates Committee Meeting held on Monday 6th November 2023 were CONFIRMED and signed by the Chairman.

Signed by Chairman.....

ES404/23 Shifnal Town Council Estate Charges

Members CONSIDERED a report from the CPO on STC Estate Charges.

Cllr. T. Tarran left the meeting.

- i) **Recommend that Full Council approve the increase of 6.1% in fees for all allotments.**

Cllr. T. Tarran re-joined the meeting.

- ii) **Recommend that Full Council approve the increase of 6.1% in fees for all community hub bookings.**
- iii) **Recommend that Full Council approve the increase of 6.1% in charges for Priorslee Road Cemetery.**
- iv) Members REQUESTED that the plot sizes of Aston Street Allotments be circulated to the committee – ACTION.

ES405/23 2024/2025 Precept Budget

Members CONSIDERED existing and any additional budget lines for the 2024/2025 precept.

Members REQUEST that the RFO includes the Estates budget lines as per the proposed budgets to the Internal Audit Committee for consideration – ACTION.

ES406/23 Greenspace Maintenance & Works

Cllr J. Horne left the meeting.

- i) Members NOTED that the CPO and EO have a meeting on the 13th December 2023 with Morral Play Services to discuss costings of a potential independent review of STC parks and play areas to be reported to the January Estates Committee for consideration to the working group.

Cllr. J. Horne re-joined the meeting.

- ii) Members DISCUSSED a date in January 2024 for the initial working group meeting.

Members AGREED the initial working group meeting to take place on the 9th January at 7:30am – ACTION.

- iii) Members NOTED that mole control works took place w/c 20/11/2023.

ES407/23 Shifnal Community Hub, Old Fire Station Hub & Library

- i) Members NOTED that an order has been placed for a RAAC survey on council buildings. The survey took place on the 29th November 2023.
- ii) Members NOTED that the replacement detectors were installed on the 1st December 2023.

ES408/23 To Review Actions from Previous Committee Meetings

Members AGREED:-

524, 785, 789, 790, 791, 792, 794, 795, 797, 800, 801 & 813 – Remove as Completed

644, 786, 787, 788, 793, 796 & 798 – Move to January 2024 Meeting

593, 600, 621, 624 & 628 – Town Clerk to report to January 2024 Meeting.

ES409/23 Next Estates Committee Meeting

Monday 15th January 2024 – 5:30pm – Shifnal Community Hub.

The Meeting Closed at 18:30 hrs.

Signed by Chairman.....