



SHIFNAL TOWN COUNCIL

A G E N D A

4th July 2023

TO ALL TOWN REGENERATION COMMITTEE MEMBERS OF SHIFNAL TOWN COUNCIL

YOU ARE HEREBY SUMMONED to attend the Town Regeneration Committee meeting of the Town Council to be held on Monday 10th July 2023 at 4.00 pm at Shifnal Community Hub, Tudor Way, Shifnal TF11 8DJ.

Yours faithfully

Denise Reynolds
Town Clerk
SHIFNAL TOWN COUNCIL.

NOTE TO THE PUBLIC:

Members of the public and press are most welcome to attend meetings of Shifnal Town Council. To ensure that meetings do not become prolonged, Standing Orders provide that members of the public are permitted to make representations, raise and answer questions and give evidence **only in respect of any item of business included in the agendas** during this public session which covers all meetings held on this date. However, public participation must be confined to this section of the meeting only.

The period of time which is designated for public participation in accordance with Standing Orders shall not exceed 15 minutes. Each member of the public is entitled to **speak once only in respect of business itemised on the agendas** and shall not speak for more than 3 minutes. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The Chairman of the meeting may at any time permit a person to be seated when speaking.

A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate although the Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Town Clerk for an oral response.

Office Hours 10am – 1pm (Monday to Friday)

Tel: 01952 461420
E-mail: info@shifnaltowncouncil.gov.uk
www.shifnaltowncouncil.gov.uk



Shifnal Community Hub
Tudor Way
Shifnal
Shropshire
TF11 8DJ

- NB:**
1. Standing Orders are available on the Council's website, or on request from the Town Clerk or Council Office and are subject to periodic review, taking advice from the National Association of Local Councils;
 2. Temporary exclusion of the public and press may be necessary at any meeting to discuss matters of a special and/or confidential nature;
 3. **Due to limited seating capacity (10 seats), please contact the Council to book your place. Email address info@shifnaltowncouncil.gov.uk or telephone 01952 461420.**

P089/23 Fire Safety Announcement

P090/23 Public Session

P091/23 Apologies received from Councillors

P092/23 Declaration of Members' Interest

To receive declarations and requests for dispensations about any items under consideration on this agenda in accordance with the Localism Act 2011, the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and Shifnal Town Council Code of Conduct. Declarations may be of a pecuniary or non-pecuniary nature.

Members are reminded that subject to provisions of the current Code of Conduct that they are required to;

not speak, participate in the discussion or voting on the matter and leave the room in the event of a declaration of pecuniary interest and

not speak (unless in the public session if applicable), participate in the discussion or voting on the matter and leave the room in the event of a non-pecuniary interest.

P093/23 Minutes of Previous Meetings

- i) To NOTE the Report of the Town Regeneration Working Group Meeting held on 26th June 2023 (attached).

P094/23 To CONSIDER the draft proposal for an Active Town Regeneration Project.

- i) To CONSIDER the draft report and proposal for an Active Town Regeneration Project as prepared by the Town Regeneration Working Group, to be presented to Full Council. (attached)

P095/23 To CONSIDER the provision of an events in the Town.

- i) Discussion of how the Council can best enable interested parties to host events in Shifnal.

Including how this committee and the Events Advisory Committee overlap with this provision.

- ii) To CONSIDER the provision of a streamlined and repeatable process with steps and a template available on the Council web site.

Including a proposal to split events into three categories so that a process can be aligned for each:

Large Council-led events like the Christmas market (Category A)
Smaller managed events like a market, using only the event space (Category B) or
self-organised pop-up events (Category C)

P096/23 To review what additional resources and staffing this project may require to support the proposals above.

To include consideration of

Agreed Working Group and Committee structure and meeting schedule plus any additional extra ordinary and/or stakeholder meetings
Councillor and staffing commitments for servicing of working group and committee meetings
Staffing commitments for actions resulting from working group and committee meetings
Staffing commitments for actions in support of the consultancy and related works
Staffing and other resource commitments for actions in support of Events Calendar activities
Resources and Infrastructure requirements in support of Events Calendar activities
Amendments to existing policies resulting from the employment of external bodies. E.g. communications, social media, data control etc

All recommendations to be considered by the relevant committee or Full Council. Aim to ensure the Council is able to be proactive in the delivery of this project in a positive manner, maintain a good working relationship with stakeholders, maintain the confidence of the public and still remain compliant with the regulations and requirements of a local authority.

Circulation:-

Committee: Cllr J. Coulson, Cllr E. Bird, Cllr K. Booker, Cllr R. Cox, Cllr B. Haddon, Cllr D. Marriott, Cllr E. Moore, Cllr J. Moore, Cllr Z. Turner, Cllr P. Williamson

For Information:

Councillors: Cllr T. Clayton, Cllr J. Horne, Cllr L. Jenks, Cllr T. Tarran, Cllr G. Tonkinson,

Officers: D. Reynolds, Town Clerk and Responsible Finance Officer
D. Gough, Community Project Officer

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