



SHIFNAL TOWN COUNCIL

Minutes of the Planning Committee Meeting
Held on Thursday 9th March 2023, commencing at 5.30 pm
At Shifnal Community Hub, Tudor Way, Shifnal, TF11 8DJ.

Present: Councillors: J. Moore (Chair), R. Cox, B. Haddon, J. Horne, E Moore,
T. Tarran

In attendance: D Reynolds (Town Clerk)

P537/22 Fire Safety Announcement

Cllr J. Moore provided a fire safety announcement.

P538/22 Public Session

None

P539/22 Apologies received from Councillors

Cllr P. Williamson – Personal

The above apologies were APPROVED.

P540/22 Declaration of Members' Interest

To receive declarations about any items under consideration on this agenda in accordance with the Localism Act 2011, the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and Shifnal Town Council Code of Conduct. Declarations may be of a pecuniary or non-pecuniary nature.

Pecuniary – Cllr J. Horne item P544/22

Non-pecuniary – None

P541/22 To CONFIRM the Minutes of the Planning Committee Meeting held on 9th February 2023 with Chairman signature

This item was deferred to the closed session of the meeting to allow consideration prior to ratification. APPROVED

P542/22 To CONSIDER a verbal update on the Shropshire Local Plan

Cllr J Moore had distributed a copy of a report from Bruton Knowles on the latest information released by the inspector.

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Signed by Chairman.....
On behalf of Shifnal Town Council, Planning Committee

The Town Clerk confirmed she would now contact Bruton Knowles for a invoice of all charges to date prior to the close of the financial year end.
ACTION

Members noted that the obligation for a response to all of the matters raised by the Inspector could significantly impact on the timeline for a completion of the Local Plan process. There were also concerns noted on the housing requirements indicated to date and a suggestion that more land for housing may need to be identified in the near future.

P543/22 To CONSIDER verbal update on the Place Plan

Members noted that the process had stalled whilst Shropshire Council complete the update process on the new IT system.

Cllr Horne left the meeting at 17.47hrs

P544/22 To CONSIDER verbal update on outstanding highways works on Houghton Road/Lane and S106 funded schemes

- a) To NOTE a report from the Town Clerk following the meeting with Alex Edwards held on 15th February 2023 (to be tabled)

A verbal update was given by the Town Clerk relating to walkways schemes, Curriers Lane traffic management scheme and Innage Road/Fiveways schemes. Designs and options are currently being worked on by WSP with a firm deadline of 31st March 2023 for completion of the proposals. At this point Alex Edwards was not aware of the detail of the Houghton Road/Lane works but had undertaken to investigate the scheme of works and relate back to the Council at the next meeting.

Cllr Cox and Cllr Tarran both indicated that the meeting was informative and positive, although some information received was contrary to earlier discussions.

A further meeting with Alex Edwards was scheduled for 19th April 2023 when the schemes would be detailed further.

The Town Clerk was to work with Cllr Tarran and Cllr Cox to ensure that notes were recorded for all of these meetings. **ACTION**

Cllr Kevin Turley had been invited to previous meetings and it was felt that this engagement should continue. The Town Clerk to invite to future meetings providing all parties are in agreement. **ACTION**

Cllr J Horne returned to the meeting at 18.02 hrs

P545/22 To CONSIDER the Planning Applications received for the Town to 3rd March 2023

Following consideration of an updated applications and notices report received to 3rd March 2023 the comments were AGREED (see updated report attached as appendix).

APPROVED.

- a) **To CONSIDER the Planning Applications and notices received in the office to 9th March 2023**

Following consideration of an updated applications and notices report received to 9th March 2023 the comments were AGREED (see updated report attached as appendix).

APPROVED.

P546/22 Public Bodies (Admission to Meetings) Act 1960

To resolve that "pursuant to the Local Government Act 1972 s100A and Schedule 12A, the following items will be likely to disclose exempt information and in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for the remainder of the meeting".

APPROVED

P541/22 To CONFIRM the Minutes of the Planning Committee Meeting held on 9th February 2023 with Chairman signature

Cllr J Moore raised concerns that the confidential report did not include all relevant matters raised at the meeting. The Town Clerk was asked to look to redraft this section. ACTION

The consideration of these minutes was deferred to the April meeting of the committee. APPROVED

P547/22 To CONSIDER updates on the Empty Homes situation in Shifnal

Cllr Tarran raised questions relating to the specific issues with identified properties so that the correct department could be contacted for actions.

The Town Clerk related an email communication that had been received by Cllr Williamson in relation to one of the identified properties.

Five properties were highlighted for action. Cllr J. Moore, Cllr E. Moore, Cllr T. Tarran and the Town Clerk would look at these, categorise as residential/commercial, detail specific issues and bring a report to the April meeting of the committee. ACTION

Members to consider a letter for each individual property to the relevant body and copied to Tracy Darke at the April committee meeting. ACTION

P548/22

Action addressed to Tracy Darke and copied to Lezley
To review and update outstanding actions from previous committee meetings. *Action + officers*

390 Due date revised to 1st June 2023, Dr to circulate PW communication

392 Closed

456 Closed

489 Closed

490 Closed

493 Due date revised to 6th April 2023, Email developers with strongly worded communication

494 Closed

547 BH to summarise and circulate changes, Town Clerk to check Feb minutes for accuracy and redraft actions if required.

548 Closed

549 Closed

550 Closed

551 Closed

P549/21 Planning Matters to be considered

i) To NOTE planning enforcement matters

No business considered

Meeting closed at 19.09 hours.

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Signed by Chairman.....*J. Moore*.....
On behalf of Shifnal Town Council, Planning Committee