



SHIFNAL TOWN COUNCIL

A G E N D A

14th April 2023

TO ALL MEMBERS OF SHIFNAL TOWN COUNCIL

YOU ARE HEREBY SUMMONED to attend the Full Council meeting of the Town Council to be held on THURSDAY 20th APRIL 2023 at 7.00 pm at Shifnal Community Hub, Tudor Way, Shifnal, TF11 8DJ.

Yours faithfully

Denise Reynolds
Town Clerk
SHIFNAL TOWN COUNCIL

NOTE TO THE PUBLIC:

Members of the public and press are most welcome to attend meetings of Shifnal Town Council. To ensure that meetings do not become prolonged, Standing Orders provide that members of the public are permitted to make representations, raise and answer questions and give evidence **only in respect of any item of business included in the agendas** during this public session which covers all meetings held on this date. However, public participation must be confined to this section of the meeting only.

The period of time which is designated for public participation in accordance with Standing Orders shall not exceed 15 minutes. Each member of the public is entitled to **speak once only in respect of business itemised on the agendas** and shall not speak for more than 3 minutes. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The Chairman of the meeting may at any time permit a person to be seated when speaking.

A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate although the Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Town Clerk for an oral response.

- NB:**
1. Standing Orders are available on the Council's website, or on request from the Town Clerk or Council Office and are subject to periodic review, taking advice from the National Association of Local Councils;
 2. Temporary exclusion of the public and press may be necessary at any meeting to discuss matters of a special and/or confidential nature;
 3. **Due to limited seating capacity (10 seats), please contact the Council to book your place. Email address info@shifnaltowncouncil.gov.uk or telephone 01952 461420**

Citation from Shifnal Town Council Code of Conduct:

As a councillor:

1.1 I treat other councillors and members of the public with respect.

1.2 I treat local authority employees, employees and representatives of partner organisations and those volunteering for the local authority with respect and respect the role they play.

Respect means politeness and courtesy in behaviour, speech, and in the written word. Debate and having different views are all part of a healthy democracy. As a councillor, you can express, challenge, criticise and disagree with views, ideas, opinions and policies in a robust but civil manner. You should not, however, subject individuals, groups of people or organisations to personal attack.

In your contact with the public, you should treat them politely and courteously. Rude and offensive behaviour lowers the public's expectations and confidence in councillors.

In return, you have a right to expect respectful behaviour from the public. If members of the public are being abusive, intimidatory or threatening you are entitled to stop any conversation or interaction in person or online and report them to the local authority, the relevant social media provider or the police. This also applies to fellow councillors, where action could then be taken under the Councillor Code of Conduct, and local authority employees, where concerns should be raised in line with the local authority's councillor- officer protocol.

606/22 Fire Safety Announcement

607/22 Public Session

608/22 Shropshire Councillors' Question Time – Cllr Bird and Cllr Turley

Note: There are no pre-submitted questions.

609/22 Commencement of Business

610/22 Apologies received from Councillors

611/22 Declaration of Members' Interest

To receive declarations about any items under consideration on this agenda in accordance with the Localism Act 2011, the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and Shifnal Town Council Code of Conduct. Declarations may be of a pecuniary or non-pecuniary nature.

Members are reminded that subject to provisions of the current Code of Conduct that they are required to;

not speak, participate in the discussion or voting on the matter and leave the room in the event of a declaration of pecuniary interest and

not speak (unless in the public session if applicable), participate in the discussion or voting on the matter and leave the room in the event of a non-pecuniary interest.

612/22 Minutes of Previous Meeting

- i) To CONFIRM and SIGN the Minutes of the Full Council Meeting held on Thursday 23rd March 2023 (attached).

613/22 Accounts

- i) To APPROVE the monthly payment schedule to 14th April 2023 (attached).

614/22 Estates Committee

- i) To NOTE the draft Minutes from the Estates Committee meeting held on 3rd April 2023 (attached).
- ii) To CONSIDER the recommendations of the Estates Committee Meeting held on 3rd April 2023:-
 - a) Recommend to Full Council to ACCEPT three double sided EV charging points (6 parking spaces) in Aston Street Car Park.
 - b) Recommend to Full Council the placement of the King's Coronation Commemorative plaque donated by the Lord Lieutenant of Shropshire to the frontage of the Library building on Broadway.
- iii) To CONSIDER the placement of EV charging points at Broadway and Victoria Road following receipt of further clarification (attached).

615/22 Planning Committee

- i) To NOTE the draft Minutes of the Planning Committee held on 6th April 2023 (attached).
- ii) To NOTE a report on the Shropshire Local Plan by Cllr J Moore (attached).
- iii) To NOTE the planning applications report to 6th April 2023 (attached).

616/22 Chairman's Meeting

- i) To NOTE a report from the Chairman's Meeting held on Wednesday 4th April 2023 (attached).
- ii) To CONSIDER the recommendations of the Chairman's Meeting held on 4th April 2023:-
 - a) Recommend to Full Council to CONSIDER the list of projects and priority rating as documented in the Chairman's Report dated 4th April 2023 for ratification into a strategic plan.

617/22 Shifnal Town Regeneration Advisory Committee

- i) To NOTE a report from the Shifnal Town Regeneration Advisory Committee Meeting held on 30th March 2023 (attached).
- ii) To NOTE the summary report from the Town Clerk on the initial engagement with Shropshire Council on 8th March 2023 (attached).
- iii) To NOTE a copy of the LGA General Powers of Competence document (attached).
- iv) To CONSIDER a verbal report by Cllr B. Haddon on the activity of Market Towns in Shropshire on town regeneration.

618/22 Mayor's Report

- i) **Mayor's Ball**
 - a) To CONSIDER a verbal update by Mayor, Cllr R. Cox regarding the Mayor's Ball.

ii) **King's Coronation**

a) To CONSIDER the King's Coronation schedule of events:-

- Saturday 6th May 2023 (morning) – Live Streaming at St. Andrew's Church
- Sunday 7th May 2023 12pm – 4pm – The Kings Spring Fling, Wheatfield Park
- Monday 8th May 2023 – Litter pick with BBQ for participants – St. Andrew's Church

iii) To NOTE a verbal report from Mayor, Cllr R. Cox to include Mayoral meetings held since the last Full Council Meeting.

619/22 SITS Update

i) To CONSIDER a verbal update by Cllr P. Williamson.

620/22 Town Clerk Report

- i) To NOTE the Town Clerks Actions Report to 14th April 2023 (attached).
- ii) To NOTE a report on the Easter Egg Hunt that took place over the Easter weekend (attached).
- iii) To NOTE the Library will be closed on Monday 1st May, Saturday 6th May and Monday 8th May 2023 for the May Day and King's Coronation Bank Holidays.
- iv) To NOTE communication received from the Chairman of the Shifnal & District Male Voice Choir (attached).
- v) To CONSIDER a verbal update by the Town Clerk regarding the Annual Town Meeting arrangements for 3rd May 2023.

621/22 Public Bodies (Admission to Meetings) Act 1960

To resolve that "pursuant to the Local Government Act 1972 S100A and Schedule 12A, the following items will be likely to disclose exempt information and in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for the remainder of the meeting.

622/22 Staff Matters

- i) To NOTE the draft Minutes from the Employment Committee meeting held on 6th April 2023 (attached).
- ii) To CONSIDER the recommendations of the Employment Committee meeting held on 6th April 2023:-
 - a) Recommend to Full Council a virement of £8,000.00 to Temporary Staffing Budget Line (LGA 1972 s.112(2) from General Reserves to cover sick leave.

Circulation:-

Councillors: Cllr R. Cox (Chairman), Cllr E. Moore, Cllr E. Bird, Cllr K. Booker, Cllr T. Clayton, Cllr J. Coulson, Cllr J. Horne, Cllr B. Haddon, Cllr L. Jenks, Cllr D. Marriott, Cllr J. Moore, Cllr T. Tarran, Cllr G. Tonkinson, Cllr Z. Turner, Cllr P. Williamson

For Information: D. Reynolds, Town Clerk and Responsible Finance Officer
D. Gough, Community Project Officer