

SHIFNAL NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting held on 15th May 2015

1. PRESENT

Chris Raine Chair), Robert Harrop (Shifnal Town Council), Trevor Tarran, Andy Mitchell (Shifnal Town Council), Andrea McWilliams (Shropshire Council)

2. APOLOGIES

Bob Vincent, Tim Day.

The resignation of Sheila Offland the Secretary was noted. This was due to ill health. Sheila was thanked for her support to the group and Chris would send the best wishes for her speedy recovery.

3. MINUTES OF THE MEETING HELD ON 17TH APRIL 2015

These minutes were approved.

4. SUMMARY OF DRAFT POLICY PROPOSALS

Comments made during the discussion of the summary were noted. CR to make a note and send this to Chris Bowden for changes to be made to the summary.

5. COMMENTS ON NP DRAFT V4

Noted that CR had collated all comments from the group on V4 of the full plan document and sent these to Chris Bowden for his action and response.

6. ACTION PLAN FOR PUBLIC CONSULTATION EVENT ON 12TH JUNE

BV had drawn up an action plan for the preparation for the public consultation on the draft proposals. As BV was not present CR would speak to him on his return from his holiday about the display boards and other matters raised. CR was liaising with the graphic designer over completion of the art work and printing. The delivery of the leaflets to all households about the event would be over weekend of 6/7th June by the volunteers.

7. LEAFLET, PRESS RELEASE AND COMMENTS FORM

The 3 items circulated were all agreed. It was noted that the comments form for feedback from the consultation would also be put on the website for completion on-line by TD. Noted that a format for the on-line version would need to be developed.

8. SHIFNAL FORWARD SCRUTINY OF DRAFT POLICY PROPOSALS

It was noted that this would take place on 11th June as a Shifnal Forward Steering Group and Action Group meeting. It was agreed that Action Group Chairs be asked to discuss feedback with group members first and then there would be a round table session with the Chairs giving

feedback and a general question and answer session taken by the members of the Steering Group. CR to chair.

9. MEDICAL CENTRE SITE

AM reported that Andy Faizey, the Lioncourt Strategic Manager had failed to turn up at Shire Hall for the meeting which he had arranged with Shropshire Council legal and planning officers. The meeting was to discuss the transfer of the medical centre site at Haughton Road offered by Lioncourt as part of their planning application for 400 houses to the Town Council. This was extremely disappointing and it was left with AM to follow up this matter on behalf of the Town Council and the Shifnal Forward Well-Being Action Group.

10. ANNUAL TOWN MEETING

It was noted that CR would be speaking about the Neighbourhood Plan at the Annual Town meeting this evening. This was another opportunity to communicate with residents about the development and progress with the plan. It was the main item on the agenda.

11. ANY OTHER BUSINESS

It was noted that CR and TT were meeting with Eddie West and Andy Mortimer, Shropshire Council Policy planners on 18th June to discuss the draft policy proposals and progress with the development of the plan.

12. DATE OF NEXT MEETING

Friday 19th June and then 10th July both at 10.00am.