

SHIFNAL NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting held on 9th October 2015

1. PRESENT

Chris Raine Chair), Robert Harrop (Shifnal Town Council), Trevor Tarran, Tim Day, Bob Vincent,

2. APOLOGIES

Andrea McWilliams (Shropshire Council), Andy Mitchell (Shifnal Town Council),

3. MINUTES OF THE MEETING HELD ON 3rd September 2015

These minutes were approved.

4. MATTERS ARISING

TT reported that he had checked the section 106 Agreement for the Walkways at Thomas Beddoes and it will expire in May 2018 if not implemented by then.

TT also reported that the Place Plans are not going to be formally reviewed this year unless there is something that needs changing. The Steering Group agreed that there should be only one implementation plan for infrastructure projects and that the Place Plan should be the implementation Plan for the Non- Policy Action projects in Section 11 of the Shifnal Neighbourhood Plan.

5. PRE- SUBMISSION CONSULTATION DRAFT PLAN

It was noted that the plan was now out for its final consultation before it is submitted to Shropshire Council. It was agreed that the plan will go to the Town Council meeting on 17th December for them to formally sign-off prior to it being submitted.

Bob V. circulated a draft of the schedule for recording the responses. As Bob was going on holiday on 23rd October until 9th November it was agreed that he would email a copy of the schedule to CR for her to maintain the recording of responses while he was away.

6. CONSULTATION STATEMENT

Minor drafting amendments were agreed to the draft which Bob V. would write up and let CR see before sending to Alison. It was agreed that the draft was otherwise fine.

7. BASIC CONDITIONS STATEMENT

It was agreed that the section on Sustainability should include a statement referring to each policy. TT offered to draft this. Otherwise the document was agreed.

8. BACKGROUND AND EVIDENCE

It was noted that the press section on the website needed to be checked to ensure that all the press releases and items published are recorded. More photographs can also be added of the recent events.

9. STALL ON FOOD & CRAFT MARKET 17TH OCTOBER

CR and TD would manage the stall on Saturday 17th. CR will collect the banner, spare fliers, Information sheets and display boards from Bob V.

10. ANY OTHER BUSINESS

It was noted that there is going to be an Exhibition for the proposed Town Centre/ Highways scheme at the Village hall on 11/12th December. The Town Council would have a private presentation on 19th November before the start of the public meeting. CR will also attend this as Chair of the NP SG.

10. DATE OF NEXT MEETING

The date of the next meetings on **Friday 13th November 10.30am** to review the responses received from the consultation.

CR /23/09/2015