



SHIFNAL TOWN COUNCIL

**Minutes of the Estates Committee Meeting of the Town Council held on
Monday 5th December 2022, Commencing at 5:30pm at the Shifnal Community
Hub, Tudor Way, Shifnal, TF11 8DJ.**

Present: Councillors: R. Cox (Chairman)
E. Bird, B. Haddon, J. Moore, T. Tarran, Z. Turner

In Attendance: D. Gough (Community Projects Officer)

ES357/22 Public Session
None Present

ES358/22 Apologies received from Councillors
Cllr. P. Williamson – Annual Leave - Noted

ES359/22 Declaration of Members' Interest
To receive declarations about any items under consideration on this agenda in accordance with the Localism Act 2011, the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and Shifnal Town Council Code of Conduct. Declarations may be of a pecuniary or non-pecuniary nature.

None

ES360/22 To CONFIRM and sign the Minutes of the Estates Committee Meeting of the Town Council held on Monday 3rd October 2022
The Minutes of the Estates Committee Meeting held on Monday 3rd October 2022 were CONFIRMED and signed by the Chairman.

ES361/22 Shifnal Community Hub & Old Fire Station Hub
Members NOTED a report on the bookings and advertisements for STC community hubs from the Administration Assistant.

The CPO to enquire about the Facebook advertising for the hubs to be shared with local housing Facebook groups – ACTION.

ES362/22 Shifnal Library
Members NOTED that RTS will be installing the external bi folding automatic doors in January 2023. Awaiting confirmation of installation date.

ES363/22 St. Andrew's Churchyard
Members NOTED that the CPO will be writing to St. Andrew's Church and the Millennium Gardens requesting a meeting to discuss the waste and spoil removal from St. Andrew's Churchyard in December.

The CPO and Mayor to discuss with Rev. Chris Thorpe disabled parking on the grass areas of the churchyard and explore other disabled solutions – ACTION.

Signed by Chairman.....

- ES364/22 Public Toilet Refurbishment**
To NOTE that KRM will be starting refurbishment works on the public toilets on the 9th January 2023.
- The CPO to arrange temporary toilet facilities for the public during the refurbishment works – ACTION.
- ES365/22 Millennium Pillar Clock**
To NOTE the CPO is in the process of identifying suitable contractors and gaining quotations for the refurbishment of the Millennium Clock.
- The CPO to provide the committee with the agreement with Smiths Clocks for the Millennium Pillar Clock and enquire about training for the Estates Officer to be able to change the clocks time – ACTION.
- ES366/22 Aston Street and Priorslee Allotments**
Members CONSIDERED a verbal report from Cllr. Haddon on community grants from Severn Trent.
- The CPO to apply for a grant from Severn Trent to provide water supply to Aston Street allotments - ACTION
- ES367/22 Wheatfield Park**
Members CONSIDERED a verbal report from Cllr. Haddon on new signage and tree planting from Shropshire Wildlife Trust..
- Cllr. Haddon to arrange new signage at Wheatfield Park from Shropshire Wildlife Trust at no cost to Shifnal Town Council – ACTION.
- ES368/22 Estates Charges**
Members NOTED that officers are preparing a report on Estate Charges for the next financial year 2022/2023, to include comparisons with surrounding area charges for the January 2023 Estates Committee Meeting.
- ES369/22 Land to the front of Millennium Gardens**
Members DISCUSSED the land in front of the Millennium Gardens at Innage Road.
- i) The CPO to seek clarification on the procedures with reference to time elapsed on the proposed rain garden project and advise the committee at the January 2023 meeting – ACTION
 - ii) The CPO to gain an updated project cost for the proposed rain garden project – ACTION.
 - iii) Cllr. Turner to contact the CPRE with reference to a hedgerow project – ACTION.
 - iv) The CPO to gain an annual maintenance estimate from Brewood Landscapes for the rain garden project – ACTION.
 - v) The CPO to gain quotations for the following works.
 - a. Removal of existing hedges.
 - b. Removal of tree stumps.
 - c. The removal of ivy.
 - d. The removal of the tree adjacent to residential properties.
 - e. The reduction of the Hornbeam tree overhanging the highway.ACTION.

Signed by Chairman.....

- ES370/22** **To Review Actions from Previous Committee Meetings**
Members NOTED the actions from previous meetings.
- ES371/22** **Next Estates Committee Meeting**
Monday 9th January 2023 – 5:30pm – Shifnal Community Hub

The Meeting Closed at 18:30 hrs.