



SHIFNAL TOWN COUNCIL

**Minutes of the Estates Committee Meeting of the Town Council held on
Monday 3rd October 2022, Commencing at 5:30pm at the Shifnal Community
Hub, Tudor Way, Shifnal, TF11 8DJ.**

Present: Councillors: R. Cox (Chairman)
J. Horne, J. Moore, T. Tarran, P. Williamson

In Attendance: D. Gough (Community Projects Officer)

ES256/22 Public Session
None Present

ES257/22 Apologies received from Councillors
Cllr. B. Haddon – Annual Leave
Cllr. Z. Turner – Prior Commitment

ES258/22 Declaration of Members' Interest
To receive declarations about any items under consideration on this agenda in accordance with the Localism Act 2011, the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and Shifnal Town Council Code of Conduct. Declarations may be of a pecuniary or non-pecuniary nature.

- i) Cllr. T. Tarran – ES265/22 iv) – Pecuniary
- ii) Cllr. J. Horne – ES265/22 ii) – Pecuniary
- iii) Cllr. J. Horne – ES268/22 – Non Pecuniary
- iv) Cllr R. Cox – ES263/22 – Pecuniary

ES259/22 To CONFIRM and sign the Minutes of the Estates Committee Meeting of the Town Council held on Monday 5th September 2022
The Minutes of the Estates Committee Meeting held on Monday 5th September 2022 were CONFIRMED and signed by the Chairman.

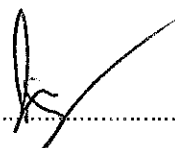
ES260/22 Shifnal Community Hub & Old Fire Station Hub
Members NOTED a report on the bookings and advertisements for STC community hubs from the Administration Assistant.

ES261/22 Shifnal Library
i) Members NOTED that works with C Thru Shropshire Ltd for the replacement windows and door commenced on the 19th September 2022. Works are due to be completed on the 30th September 2022, with the library reopening on Monday 3rd October 2022.
ii) To CONSIDER a report on the external bi-folding automatic entrance doors to the library.

Recommend that Full Council approve the supply and installation of the external bi folding automatic doors in the library building by RTS Door Systems Ltd at a cost of £7,150.36 (+VAT) – Budget Line: General Reserves (Local Government Act 1892 s.8 (1)(i)).

Signed by Chairman.....

- ES262/22 St. Andrew's Churchyard**
Members CONSIDERED a report on the wall repair & pointing at St. Andrew's Church and spoil heap issues.
- Members REQUESTED that the CPO write to St. Andrew's Church and the Millennium Gardens requesting a meeting to discuss the waste and spoil removal from St. Andrew's Churchyard – ACTION.
- ES263/22 Public Toilet Refurbishment**
- Cllr. R. Cox left the meeting
- Members CONSIDERED a report for the repaving of the area to match in with the new town centre scheme.
- Recommend that Full Council approve the supply and Installation of new paving outside of the public toilets to match the town centre new paving by KRM Construction at a cost of £13,383.00 (+VAT) – Budget Line: Neighbourhood Fund (Public Health Act 1936 s.87).**
- Cllr. R. Cox re-joined the meeting
- ES264/22 Millennium Pillar Clock**
Members NOTED the CPO is in the process of identifying suitable contractors and gaining quotations for the refurbishment of the Millennium Clock.
- ES265/22 Aston Street and Priorslee Allotments**
- i) Members NOTED the report on Aston Street allotments water supply from Seven Trent from the CPO.
- Members REQUESTED that the CPO obtain prices for water bowser with tap and the cost to fill it bi monthly for the February 2023 meeting – ACTION.
- ii) Members NOTED a verbal report from Cllr. Cox from the meeting with Shifnal Village Hall.
- iii) Members DEFFERED a verbal report from Cllr. Haddon on community grants from Severn Trent.
- Cllr. T. Tarran left the meeting
- iv) Members CONSIDERED a report on the spoil heap at Priorslee Road allotments from the CPO.
- Members REQUESTED that the CPO obtain a price and possible location for a skip at Priorslee Road allotments for the February 2023 meeting – ACTION.
- Cllr. T. Tarran Re-joined the meeting
- ES266/22 Priorslee Cemetery**
Members NOTED a report on Priorslee Cemetery



- ES267/22 Conifer Hedge Manor Close / Bridgnorth Road**
Members NOTED that works will commence on the conifer hedge at Manor Close / Bridgnorth Road on the 28th September 2022.
- Members REQUESTED that the CPO ensures that the area is left clean and tidy by the contractors – ACTION.
- ES268/22 Curriers Lane Play Area & Wheatfield Park**
Members NOTED the new pathway at Wheatfield Park has been laid. The contractor has to return to site to install the drop curb which was in the original specification.
- ES269/22 Community Land Haughton Road**
Members NOTED the latest communication from the landowner's solicitor.
- Members REQUESTED that a further reminder be sent and this matter to be added to the January meeting agenda to review any responses from the landowner's solicitors – ACTION.
- ES270/22 Proposed Strategic Projects**
Members CONSIDERED any proposed strategic projects.
- Members would like to add the following to the strategic projects by the Chair at the next Chairmen's Strategic Board – ACTION.
- i) Community Land at Haughton Road
 - ii) Public Toilets Refurbishment
 - iii) Shropshire Green Spaces Adoption
 - iv) Pathway at Wharf Bridge Wheatfield Park
 - v) Car Parking
- ES271/22 To Review Actions from Previous Committee Meetings**
Members REQUESTED that an email be sent to Cllr. E. Bird about the transfer of green spaces, that item numbers 256, 373, 378, 379 and 383 be removed and agreed to add the Rain Garden for consideration at the next November meeting– ACTION.
- ES272/22 Next Estates Committee Meeting**
Monday 5th December 2022 – 5:30pm – Shifnal Community Hub

The Meeting Closed at 18:50 hrs.

Signed by Chairman.....