



SHIFNAL TOWN COUNCIL

**Minutes of the Planning Committee Meeting
Held on Thursday 10th November 2022, commencing at 5.30 pm
At Shifnal Community Hub, Tudor Way, Shifnal, TF11 8DJ.**

Present: Councillors: R. Cox (Opening Chair), J. Horne, E. Moore, J. Moore,
P. Williamson

In attendance: D Reynolds (Town Clerk)

P317/22 Public Session

None in attendance

P318/22 Apologies received from Councillors

Cllr B. Haddon – Personal

The above apology was NOTED.

P319/22 Declaration of Members' Interest

To receive declarations about any items under consideration on this agenda in accordance with the Localism Act 2011, the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and Shifnal Town Council Code of Conduct. Declarations may be of a pecuniary or non-pecuniary nature.

Pecuniary - None

Non-pecuniary – None

P320/22 To consider a Chairman and Deputy Chairman for the Planning Committee as per the Terms of Reference.

Cllr J. Moore was proposed as Chairman of the Committee APPROVED.

Cllr J. Horne was proposed as Deputy Chairman of the Committee APPROVED

These decisions to be ratified by Full Council at the meeting to be held on 24th November 2022. ACTION

Cllr J. Moore was ACCEPTED to act as Chairman of the Committee for the remainder of the meeting.

P321/22 To CONFIRM the Minutes of the Planning Committee Meeting held on 6th October 2022 with Chairman signature

The minutes of the meeting held on 6th October 2022 were APPROVED and signed by Cllr J. Moore. Planning Consultation appendix with comments to be attached. ACTION.

P322/22 To consider verbal update on the Shropshire Local Plan review to include consideration of the fee proposal

- a) To NOTE response from Bruton Knowles on the Land Registry for Ruckley Grange

Cllr J. Horne requested clarification from the Town Clerk on a possible non pecuniary interest in this matter and it was decided that no declaration was required.

The response from Bruton Knowles on the Land Registry for Ruckley Grange was NOTED

- b) To CONSIDER communication protocol with Bruton Knowles (verbal)

Following the meeting with Bruton Knowles consultants on 27th October 2022 the Town Clerk updated on the brief response to the letter of interest and fee proposal request that had been received and circulated to all members of the committee.

Concerns were highlighted about the lack of a clear scope of works, fees for budgeting purposes and financial input from other related parties. The following proposals were confirmed.

i) That financial contribution towards the cost of the consultancy fees be requested from Tong Parish Council, pro-rata based on annual precept. APPROVED

ii) That the Town Clerk seek confirmation from Bruton Knowles that the fees noted and the understanding between all parties will be in alignment with the instructions in the letter of interest. APPROVED

iii) To recommend Council note, subject to the above proposal, the continued appointment of Bruton Knowles as consultant representative for the remainder of the Shropshire Local Plan process. APPROVED

iv) To recommend Council confirm that the members of the Planning Committee have the ability to advise Bruton Knowles as required on matters already agreed by Shifnal Town Council. APPROVED

P323/22 To consider a verbal update on the Empty Homes situation in Shifnal.

- a) To CONSIDER actions in relation to 22 Market Place

No further information or actions to advise.

P324/22 To CONSIDER verbal update on the Place Plan

Awaiting response from Shropshire Council.

Town Clerk to follow up with a summary of the history and actions to date in regard to the Place Plan and Economic Growth Strategy to Tracy Darke and enquire how this process may move forward. ACTION.

P325/22 To CONSIDER verbal update on outstanding highways works on Haughton Road/Lane and S106 funded schemes

No Further information was forthcoming.
The Town Clerk was requested to add this to the agenda for February for an update on any actions in relation to these schemes. ACTION

P326/22 To NOTE TPO Land West of Lamledge Lane, Shifnal (attached)

The Tree Protection Order for the Land West of Lamledge Lane, Shifnal was NOTED

P327/22 To CONSIDER a response to the Kinver Neighbourhood Plan Consultation (attached)

Members considered the geographical position of Shifnal in relation to Kinver and the similar situation for the towns in their common attraction for additional development.
It was agreed to offer a written support for the adoption of a Kinver Neighbourhood Plan. ACTION

P328/22 To NOTE an update on status of Shropshire Council adoption of new planning developments (attached)

The update received from Shropshire Council was NOTED.
The Town Clerk was requested to add this to the agenda for February for an update on any actions in relation to these schemes. ACTION

P329/22 To CONSIDER the Planning Applications received for the Town to 4th November 2022

Following consideration of an updated applications report received to 4th November 2022 the comments were AGREED (see updated report attached as appendix).

APPROVED.

a) To CONSIDER the Planning Applications and notices received in the office to 10th November 2022

Following consideration of an updated applications report received to 10th November 2022 the comments were AGREED (see updated report attached as appendix).

APPROVED.

P330/22 To review and update outstanding actions from previous committee meetings (attached)

Members considered the outstanding actions on the report and agreed the following responses:

- 298 Due date revised to 1st December 2022, Email Tracy Darke
- 299 Due date revised to 1st December 2022, Email Tracy Darke
- 372 Due date revised to 1st December 2022, Email Tracy Darke
- 390 Due date revised to 1st December 2022, Email Tracy Darke

- 391 Due date revised to 1st December 2022
- 392 Due date revised to 1st December 2022
- 398 Completed
- 399 Due date revised to 1st December 2022, Email Tracy Darke
- 400 Due date revised to 1st December 2022
- 401 Due date revised to 1st December 2022

P331/22 Public Bodies (Admission to Meetings) Act 1960

To resolve that “pursuant to the Local Government Act 1972 s100A and Schedule 12A, the following items will be likely to disclose exempt information and in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for the remainder of the meeting”.

APPROVED

P332/21 Planning Matters to be considered

- i) To NOTE planning enforcement matters

NOTED

Meeting closed at 19.23 hours.