



# SHIFNAL TOWN COUNCIL

## A G E N D A

29th November 2022

### TO ALL ESTATE COMMITTEE MEMBERS OF SHIFNAL TOWN COUNCIL

**YOU ARE HEREBY SUMMONED** to attend the Estates Committee meeting of the Town Council to be held on Monday 5th December 2022 at **5.30pm** at Shifnal Community Hub, Tudor Way, Shifnal TF11 8DJ.

Yours faithfully

Denise Reynolds  
Town Clerk  
SHIFNAL TOWN COUNCIL.

### NOTE TO THE PUBLIC:

Members of the public and press are most welcome to attend meetings of Shifnal Town Council. To ensure that meetings do not become prolonged, Standing Orders provide that members of the public are permitted to make representations, raise and answer questions and give evidence **only in respect of any item of business included in the agendas** during this public session which covers all meetings held on this date. However, public participation must be confined to this section of the meeting only.

The period of time which is designated for public participation in accordance with Standing Orders shall not exceed 15 minutes. Each member of the public is entitled to **speak once only in respect of business itemised on the agendas** and shall not speak for more than 3 minutes. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The Chairman of the meeting may at any time permit a person to be seated when speaking.

A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate although the Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Town Clerk for an oral response.

- NB:**
1. Standing Orders are available on the Council's website, or on request from the Town Clerk or Council Office and are subject to periodic review, taking advice from the National Association of Local Councils;
  2. Temporary exclusion of the public and press may be necessary at any meeting to discuss matters of a special and/or confidential nature;
  3. **Due to limited seating capacity (10 seats), please contact the Council to book your place. Email address [info@shifnaltowncouncil.gov.uk](mailto:info@shifnaltowncouncil.gov.uk) or telephone 01952 461420**

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Office Hours 10am – 1pm (Monday to Friday)

Tel: 01952 461420

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- ES357/22 Public Session**
- ES358/22 Apologies received from Councillors**
- ES359/22 Declaration of Members' Interest**  
*To receive declarations about any items under consideration on this agenda in accordance with the Localism Act 2011, the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and Shifnal Town Council Code of Conduct. Declarations may be of a pecuniary or non-pecuniary nature.*
- ES360/22 To CONFIRM and sign the Minutes of the Estates Committee Meeting of the Town Council held on Monday 3<sup>rd</sup> October 2022**
- ES361/22 Shifnal Community Hub & Old Fire Station Hub**  
 To CONSIDER a report on the bookings and advertisements for STC community hubs from the Administration Assistant.
- ES362/22 Shifnal Library**  
 To NOTE that RTS will be installing the external bi folding automatic doors in January 2023. Awaiting confirmation of installation date.
- ES363/22 St. Andrew's Churchyard**  
 To NOTE that the CPO will be writing to St. Andrew's Church and the Millennium Gardens requesting a meeting to discuss the waste and spoil removal from St. Andrew's Churchyard in December.
- ES364/22 Public Toilet Refurbishment**  
 To NOTE that KRM will be starting refurbishment works on the public toilets on the 9<sup>th</sup> January 2023
- ES365/22 Millennium Pillar Clock**  
 To NOTE the CPO is in the process of identifying suitable contractors and gaining quotations for the refurbishment of the Millennium Clock.
- ES366/22 Aston Street and Priorslee Allotments**  
 To CONSIDER a verbal report from Cllr. Haddon on community grants from Severn Trent.
- ES367/22 Wheatfield Park**  
 To CONSIDER a verbal report from Cllr. Haddon on new signage and tree planting from Shropshire Wildlife Trust..
- ES368/22 Estates Charges**  
 To NOTE that officers are preparing a report on Estate Charges for the next financial year 2022/2023, to include comparisons with surrounding area charges for the January 2023 Estates Committee Meeting.
- ES369/22 Land to the front of Millennium Gardens**  
 To DISCUSS the land in front of the Millennium Gardens at Innage Road.
- ES370/22 To Review Actions from Previous Committee Meetings**
- ES371/22 Next Estates Committee Meeting**  
 Monday 9<sup>th</sup> January 2023 – 5:30pm – Shifnal Community Hub

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**Circulation:-**

**Committee:** Cllr R. Cox (Chairman), Cllr E. Bird, Cllr B. Haddon, Cllr J. Horne, Cllr J. Moore, Cllr T. Tarran, Cllr Z. Turner, Cllr P. Williamson, D. Gough (CPO)

**For Information:**

**Councillors:** Cllr K. Booker, Cllr T. Clayton, Cllr J. Coulson, Cllr L. Jenks, Cllr D. Marriott, Cllr E. Moore, Cllr G. Tonkinson

**Officers:** D. Reynolds, Town Clerk and Responsible Finance Officer  
H. Howse, Administration Officer

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