



SHIFNAL TOWN COUNCIL

A G E N D A

26th August 2022

TO ALL ESTATE COMMITTEE MEMBERS OF SHIFNAL TOWN COUNCIL

YOU ARE HEREBY SUMMONED to attend the Estates Committee meeting of the Town Council to be held on Monday 5th September 2022 at **5.30pm** at Shifnal Community Hub, Tudor Way, Shifnal TF11 8DJ.

Yours faithfully

Denise Reynolds
Town Clerk
SHIFNAL TOWN COUNCIL.

NOTE TO THE PUBLIC:

Members of the public and press are most welcome to attend meetings of Shifnal Town Council. To ensure that meetings do not become prolonged, Standing Orders provide that members of the public are permitted to make representations, answer questions and give evidence **only in respect of any item of business included in the agendas** during this public session which covers all meetings held on this date. However, public participation must be confined to this section of the meeting only. The period of time which is designated for public participation in accordance with Standing Orders shall not exceed 15 minutes. Each member of the public is entitled to **speak once only in respect of business itemised on the agendas** and shall not speak for more than 3 minutes. A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate although the Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the attending Officer for an oral response.

- NB:**
1. Standing Orders are available on the Council's website, or on request from the Town Clerk or Council Office and are subject to periodic review, taking advice from the National Association of Local Councils;
 2. Temporary exclusion of the public and press may be necessary at any meeting to discuss matters of a special and/or confidential nature;
 3. **Due to limited seating capacity (10 seats), please contact the Council to book your place. Email address info@shifnaltowncouncil.gov.uk or telephone 01952 461420.**

Office Hours 10am – 1pm (Monday to Friday)

Tel: 01952 461420
E-mail: info@shifnaltowncouncil.gov.uk
www.shifnaltowncouncil.gov.uk



Shifnal Community Hub
Tudor Way
Shifnal
Shropshire
TF11 8DJ

- ES191/22 Public Session**
- ES192/22 Apologies received from Councillors**
- ES193/22 Declaration of Members' Interest**
To receive declarations about any items under consideration on this agenda in accordance with the Localism Act 2011, the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and Shifnal Town Council Code of Conduct. Declarations may be of a pecuniary or non-pecuniary nature.
- ES194/22 To CONFIRM and sign the Minutes of the Estates Committee Meeting of the Town Council held on Monday 4th July 2022**
- ES195/22 Shifnal Community Hub & Old Fire Station Hub**
i) To CONSIDER a report on the bookings and advertisements for STC community hubs from the Administration Assistant.
ii) To NOTE that the new vehicle gates were fitted at the Shifnal Community Hub on the 22nd August 2022.
iii) To CONSIDER the deferred report on additional car parking at the Shifnal Community Hub from February 2021 (ES296/21 i)).
- ES196/22 Shifnal Library**
i) To NOTE that the order has been placed with C Thru Shropshire Ltd for the replacement windows and door. Works will commence on the 19th September 2022. The library will be closed for 2 weeks. Social media, website and notifications have been published.
ii) To CONSIDER a report on the external bi-folding automatic entrance doors to the library.
- ES197/22 St. Andrew's Churchyard**
i) To NOTE that the drop off fencing was installed at St. Andrew's Church on the 23rd and 24th August 2022.
ii) To NOTE that the wall repair & pointing will be complete by the end of August 2022.
- ES198/22 Public Toilet Refurbishment**
i) To NOTE the tender documents for the public toilet refurbishment have been published on the contract's finder website with the closing date for tenders 9th September 2022. Tenders will then be matrix scored with the results report to full council for approval.
ii) To NOTE that site meetings have been held with contractors for quotations for the repaving of the area to match in with the new town centre scheme. Awaiting quotations from the contractors.
- ES199/22 Shifnal Town Council Vehicle**
To CONSIDER a report on the Shifnal Town Council vehicle.
- ES200/22 Shifnal Town Council Utilities**
To CONSIDER a report on the Shifnal Town Council utilities.
- ES201/22 Shifnal Town Council Photocopier**
To CONSIDER a report on a replacement photocopier.

- ES202/22 Millennium Pillar Clock**
To CONSIDER a report on a refurbishment of the Millennium Pillar Clock.
- ES203/22 Aston Street and Priorslee Allotments**
To CONSIDER the report on Aston Street and Priorslee Allotments.
- ES204/22 Priorslee Cemetery**
To NOTE a report on Priorslee Cemetery
- ES205/22 Conifer Hedge Manor Close / Bridgnorth Road**
To CONSIDER a report on the conifer hedge at Manor Close / Bridgnorth Road.
- ES206/22 Curriers Lane Play Area & Wheatfield Park**
i) To NOTE that the soft floor repair is due to take place w/c 29th August 2022.
ii) To CONSIDER a report on Wheatfield Park access for all.
- ES207/22 To Review Actions from Previous Committee Meetings**
- ES208/22 Next Estates Committee Meeting**
Monday 3rd October 2022 – 5:30pm – Shifnal Community Hub

Circulation:-

Committee: Cllr R. Cox (Chairman), Cllr E. Bird, Cllr B. Haddon, Cllr J. Horne, Cllr J. Moore, Cllr T. Tarran, Cllr. Z. Turner, Cllr P. Williamson, D. Gough (CPO)

For Information:

Councillors: Cllr K. Booker, Cllr C. Clayton, Cllr J. Coulson, Cllr L. Jenks, Cllr. D. Marriott, Cllr. E. Moore, Cllr G. Tonkinson

Officers: D. Reynolds, Town Clerk and Responsible Finance Officer
H. Howse, Administration Officer

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