



SHIFNAL
SHROPSHIRE

SHIFNAL TOWN COUNCIL

**Minutes of the Estates Committee Meeting of the Town Council held on
Monday 7th March 2022, Commencing at 5:30pm at the Shifnal Community Hub,
Tudor Way, Shifnal, TF11 8DJ.**

Present: Councillors: R. Cox (Chairman)
E. Bird, J. Horne, T. Tarran, Z. Turner P. Williamson

In Attendance: D. Gough (Community Projects Officer)

ES364/21 Public Session

Members of the public raised the following items:-

Gerald Nickless – Old Fire Station Keys – raised concerns that the history group would have to collect and return keys to the Library for the Old Fire Station Community Hub.

ES365/21 Apologies received from Councillors

Cllr. B. Haddon – Prior Engagement

ES366/21 Declaration of Members' Interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

- i) Cllr T. Tarran – ES377/21 – Allotments – Pecuniary Interest
- ii) Cllr J. Horne – ES377/21 ii) – Wrekin Housing - Pecuniary Interest
- iii) Cllr J. Horne – ES377/21 ii) - & Ditton Services – Non Pecuniary Interest.

ES367/21 To CONFIRM and sign the Minutes of the Estates Committee Meeting of the Town Council held on Monday 7th February 2022

The Minutes of the Estates Committee Meeting held on Monday 7th February 2022 were CONFIRMED and signed by the Chairman.

ES368/21 Shifnal Community Hub & Old Fire Station Hub

- i) Members NOTED the verbal report on the proposed police base from Cllr. Williamson.
 - a) It was AGREED that Cllr. E. Bird contact Nicola Lowery (Assistant Police and Crime Commissioner) and John Campion (Police and Crime Commissioner) at West Mercia Police on the proposed police base – ACTION.
 - b) It was AGREED that Cllr. E. Bird contact Mark Pritchard MP on the proposed police base – ACTION
 - c) It was AGREED that Cllr. P. Williamson contact Chris O' Hara (Estates Manager) at West Mercia Police and Crime Commissioner's office on the proposed police base – ACTION.

Signed by Chairman.....

- ii) Members CONSIDERED a verbal report from Cllr. R. Cox.

It was AGREED that Cllr. R Cox would contact G. Nickless on the issue of Old Fire Station keys for the History Group. – ACTION.

- iii) Members NOTED the report on the bookings and advertisements for STC community hubs from the Community Projects Officer

ES369/21

Shifnal Library

Members CONSIDERED the report on the proposed automatic doors for Shifnal Library from the Community Projects Officer.

- i) It was AGREED that the remaining proposed Library refurbishment works be considered at the next meeting in April – ACTION.

- ii) Members PROPOSE to Full Council for APPROVAL.

Recommend that Full Council approve the supply and Installation of the bi folding automatic doors in the library building by RTS Door Systems Ltd at a cost of £7,031.33 (+VAT) and an electrician be appointed to provide appropriate fuse spur for the installation at a cost of £250.00 (+VAT) – Budget Line: General Reserves (Local Government Act 1892 s.8 (1)(i)).

ES370/21

The Old Fire Station

Members NOTED KRM Construction have installed the new gate at the Old Fire Station on the 4th March 2022.

ES371/21

St. Andrew's Churchyard

- i) Members NOTED a condition survey of the Churchyard boundary took place on the 8th February 2022 by ASC Design. Awaiting report.

- ii) Members NOTED St. Andrews Church has commissioned a condition report on the trees at St. Andrew's Churchyard. Awaiting report before further meeting to take place between STC and St. Andrew's Church.

ES372/21

Event Canopies

Members CONSIDERED a verbal report on the event canopies for charity events from Cllr. R. Cox.

- i) Members AGREED to support the Compton Care charity football event at Bilbrook football club and provide 4 canopies without charge. Cllr. Cox to arrange – ACTION.

- ii) Members AGREED to support the Ukrainian Appeal arranged by Adam Teecey and provide 4 canopies without charge. The Community Projects Officer to arrange – ACTION.

ES373/21

Street Lighting

Members CONSIDERED a report on STC street lighting from the Community Projects Officer.

Members PROPOSE to Full Council for APPROVAL.

- i) **Recommend that Full Council approve the supply and Installation of 31 nos. streetlights at a cost of £28,200.00 (+VAT) from the budget line: 44: Public Lighting Renewals. (Parish Councils Act s.3(i))**

Signed by Chairman.....

- ii) **Recommend that Full Council approve that the budget line: 44: Public Lighting Renewals for 2022/2023 be increased from £28,000.00 to £42,000.00 (+VAT) with the additional £14,000.00 (+VAT) drawn from the General Reserves in order to replace all concrete column streetlights by the end of the 2022/2023 budget year. (Parish Councils Act s.3(i))**

ES374/21

Green Spaces

- i) Members NOTED a verbal update on the transfer of green spaces within Shifnal from Cllr P. Williamson.

It was AGREED to ask Cllr Bird in his County Councillor role if he could chase up a response from Shropshire Council Officers – ACTION.

- ii) Members CONSIDERED a report of the green space tendering process from the Community Projects Officer.

Members PROPOSE to Full Council for APPROVAL.

Recommend that Full Council approve Brewood Landscapes Ltd be appointed for the green space contract from the 1st April 2022 to 31st March 2023 at a cost of £22,360.00 (+VAT) from the budget line: 31: Open Space Maintenance (Local Government (MP) Act 1976 s. 19 (3))

ES375/21

MHA use of Shifnal Community Hub

Members CONSIDERED the MHA presentation made at the full council meeting on the 17th February 2022.

Members PROPOSE to Full Council for APPROVAL.

- i) **Recommend that Full Council approve council meetings taking place on a Thursday between 9:00am and 3:30pm be held at the Old Fire Station Community Hub.**

ES376/21

Proposed Tree Planting Scheme

Members CONSIDERED a report from Cllr. Z Turner.

It was AGREED that Cllr. Z Turner would prepare a further report on a proposed tree planting scheme for the next committee meeting.

ES377/21

Increase in STC Charges

Members CONSIDERED a report on charges for hub bookings, cemetery charges and allotment charges from the Community Projects Officer and additional information from Cllr. T. Tarran.

Members PROPOSE to Full Council for APPROVAL.

- i) **Recommend that Full Council approve no increase in allotment charges for 2022/2023.**
Cllr. T. Tarran left the room when the item on allotment charges was considered.
- ii) **Recommend that Full Council approve no increase in burial and hub booking charges for 2022/2023.**
Cllr. T Tarran was recorded as against.

Signed by Chairman.....

- iii) **Recommend that Full Council approve that the History Group and Flood Partnership Group would not be charged for use of the Old Fire Station Community Hub. Other community groups would be considered on an individual basis.**
- iv) **Recommend that Full Council approve that MHA have use of a kitchen cupboard for storage, subject to terms, conditions and liabilities.**
- v) **Recommend that Full Council approve that MHA have use of both the Cherrington Suite and the Nickless Suite on a Thursday between 9:00am and 3:30pm at a cost of £65.00 per day.**

ES378/21 To Review Actions from Previous Committee Meetings

Members NOTED the actions list.

ES379/21 Public Bodies (Admission to Meetings) Act 1960

To resolve that "pursuant to the Local Government Act 1972 S100A and Schedule 12A, the following items will be likely to disclose exempt information and in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for the remainder of the meeting".

Members APPROVED.

ES380/21 St. Andrew's Churchyard Wall Rebuild

Members CONSIDERED correspondence received.

McMillian Masonry to be approached about re instatement works – ACTION.

ES381/21 Next Estates Committee Meeting

Monday 4th April 2022 – 5:30pm – Shifnal Community Hub

The Meeting Closed at 19:20hrs.

Signed by Chairman.....