



SHIFNAL TOWN COUNCIL

A G E N D A

19th January 2022

TO ALL MEMBERS OF SHIFNAL TOWN COUNCIL

YOU ARE HEREBY SUMMONED to attend the Full Council meeting of the Town Council to be held on TUESDAY 25th JANUARY 2022 at **7.00pm** at Shifnal Village Hall, Aston Street, Shifnal, TF11 8DW.

Yours faithfully

Denise Reynolds
Town Clerk
SHIFNAL TOWN COUNCIL

NOTE TO THE PUBLIC:

Members of the public and press are most welcome to attend meetings of Shifnal Town Council. To ensure that meetings do not become prolonged, Standing Orders provide that members of the public are permitted to make representations, answer questions and give evidence **only in respect of any item of business included in the agendas** during this public session which covers all meetings held on this date. However, public participation must be confined to this section of the meeting only. The period of time which is designated for public participation in accordance with Standing Orders shall not exceed 15 minutes. Each member of the public is entitled to **speak once only in respect of business itemised on the agendas** and shall not speak for more than 3 minutes. A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate although the Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Town Clerk for an oral response.

- NB:**
1. Standing Orders are available on the Council's website, or on request from the Town Clerk or Council Office and are subject to periodic review, taking advice from the National Association of Local Councils;
 2. Temporary exclusion of the public and press may be necessary at any meeting to discuss matters of a special and/or confidential nature;
 3. **Due to limited seating capacity (10 seats), please contact the Council to book your place. Email address info@shifnaltowncouncil.gov.uk or telephone 01952 461420.**

265/21 Fire Safety Announcement

266/21 Public Session

267/21 Shropshire Councillors' Question Time – Cllr Bird and Cllr Turley

Report to be given by Councillors Bird and Turley in response to questions received and activities undertaken since the November meeting of Shifnal Town Council.

268/21 Commencement of Business

269/21 Apologies received from Councillors

270/21 Declaration of Members' Interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

271/21 To CONFIRM the Minutes of the Full Council Meeting of the Town Council held on Tuesday 11th January 2022 (attached)

272/21 Accounts

- i) To APPROVE the monthly payment schedules to 10th December 2021 paid with delegated powers and 19th January 2022 (attached).

273/21 Planning Committee

- i) To NOTE the Minutes of the Planning Committee held on 13th January 2022 (attached).
- ii) To NOTE the planning applications report to 13th January 2022
- iii) To CONSIDER the recommendations of the Planning Committee (attached).
 - a) Bruton Knowles be appointed as representative for the Council in conjunction with Shifnal Matters 2021 Community Group and Tong Parish Council, at the Public Examination. Subject to costs being confirmed within the budget line for Neighbourhood/Local Plan Review.

274/21 Estates Committee

- i) To NOTE the Minutes from the Estates Committee meeting held on 17th January 2022 (attached).
- ii) To CONSIDER the recommendations of the Estates Committee meeting held on 17th January 2022. (attached).
 - a) Council AGREE to pay the capital costs of £16,185.00 + VAT for a proposed police base, subject to the West Mercia PCC signing a minimum 5 year lease, with reimbursement clause for early termination. – Budget Line Old Police Station Earmarked Reserves.
 - b) To AGREE the draft booking forms and terms and conditions for hire of the Shifnal Community Hub and Old Fire Station.
 - c) A further 12 month agreement be approved for storage with Daniel Elcock Machinery Ltd at a cost of £7402.40 (+VAT) – Budget Line: Hire of Store Room (£7,500.00)

275/21 Community Bus Working Group

- i) To NOTE a report from the Community Bus Working Group (attached)
- ii) To CONSIDER the recommendations of the Community Bus Working Group.

- a) To agree in principle for a Service Level Agreement to be drafted by Council legal representatives and for the negotiation of vehicle purchase by The Friendly Bus Company for a Shifnal Shuttle service utilising the S106 identified funds.

276/21 SITS Working Group

- i) To NOTE a report from the SITS Working Group meetings held on 12th January 2022 (attached).

277/21 Town Clerk Report

- i) To NOTE the Town Clerks Actions Report to 19th January 2022 (attached).
- ii) To CONSIDER proposals for use of a Welcome Back Fund from Shropshire Council. (attached)
- iii) To NOTE update from the SALC Area Meeting on 13th December 2021 (attached).
- iv) To CONSIDER the recommendations from the SALC Area Meeting update on 13th December 2021 (attached).
- a) To CONSIDER a working group to look at the ward boundaries and any other governance review issues that may be highlighted with recommendations to be brought to the Full Council meeting in February 2022.

278/21 Shifnal Flood Partnership Group

- i) To CONSIDER the Shifnal Community Flood Response Plan proposal (attached).
The council to work in partnership with Shifnal Flood Partnership Group (SFPG) to develop the Shifnal Flood Response Plan into a fully operational stand-alone community volunteer group to create, organise, and administer the Shifnal Flood Response Plan for the benefit of all the community who could be affected by flooding.
To Agree an area at the rear of the Community Hub erect a storage facility (8 x 6 shed)
To Agree access to a room in the Community Hub to operate a command centre in the event of flooding as per the Shifnal Flood Response Plan.
The initial funding would be requested from Shropshire Council so at this time no additional funds would be required from Shifnal Town Council.

279/21 Public Bodies (Admission to Meetings) Act 1960

To resolve that "pursuant to the Local Government Act 1972 S100A and Schedule 12A, the following items will be likely to disclose exempt information and in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for the remainder of the meeting".

280/21 Planning

- i) To NOTE planning enforcement matters (attached).

Circulation:-

Councillors: Cllr P. Williamson (Chairman), Cllr E. Bird, Cllr K. Booker, Cllr J. Coulson, Cllr R. Cox, Cllr J. Horne, Cllr B. Haddon, Cllr L. Jenks, Cllr D. Marriott, Cllr E. Moore, Cllr J. Moore, Cllr L. Prendergast, Cllr T. Tarran, Cllr G. Tonkinson, Cllr Z. Turner

For Information: D. Reynolds, Town Clerk and Responsible Finance Officer
D. Gough, Community Project Officer