



SHIFNAL TOWN COUNCIL

A G E N D A

5th January 2022

TO ALL MEMBERS OF SHIFNAL TOWN COUNCIL

YOU ARE HEREBY SUMMONED to attend the Full Council meeting of the Town Council to be held on TUESDAY 11th JANUARY 2022 at **7.00pm** at Shifnal Village Hall, Aston Street, Shifnal, TF11 8DW.

Yours faithfully

Denise Reynolds
Town Clerk
SHIFNAL TOWN COUNCIL

NOTE TO THE PUBLIC:

Members of the public and press are most welcome to attend meetings of Shifnal Town Council. To ensure that meetings do not become prolonged, Standing Orders provide that members of the public are permitted to make representations, answer questions and give evidence **only in respect of any item of business included in the agendas** during this public session which covers all meetings held on this date. However, public participation must be confined to this section of the meeting only. The period of time which is designated for public participation in accordance with Standing Orders shall not exceed 15 minutes. Each member of the public is entitled to **speak once only in respect of business itemised on the agendas** and shall not speak for more than 3 minutes. A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate although the Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Town Clerk for an oral response.

- NB:**
1. Standing Orders are available on the Council's website, or on request from the Town Clerk or Council Office and are subject to periodic review, taking advice from the National Association of Local Councils;
 2. Temporary exclusion of the public and press may be necessary at any meeting to discuss matters of a special and/or confidential nature;
 3. **Due to limited seating capacity (10 seats), please contact the Council to book your place. Email address info@shifnaltowncouncil.gov.uk or telephone 01952 461420.**

218/21 Fire Safety Announcement

219/21 Public Session

220/21 Shropshire Councillors' Question Time – Cllr Bird and Cllr Turley

Report to be given by Councillors Bird and Turley in response to questions received and activities undertaken since the November meeting of Shifnal Town Council.

221/21 Commencement of Business

222/21 Apologies received from Councillors

223/21 Declaration of Members' Interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

224/21 To CONFIRM the Minutes of the Full Council Meeting of the Town Council held on Thursday 18th November 2021 (attached)

225/21 Accounts

- i) To APPROVE the monthly payment schedules to 10th December 2021 and 5th January 2021 (attached).
- ii) To CONSIDER Grant funding applications received to 10th December 2021 (attached). Recommendations from the Internal Audit Advisory Committee (to follow)

226/21 Advisory Committee & Working Groups

- i) To CONSIDER a report on the management of the Council priorities from Cllr L. Jenks (attached).
- ii) To CONSIDER the Terms of Reference for the Estates and Law and Order Committees and Emergency Delegation Policy (attached).

227/21 Planning Committee

- i) To CONFIRM the Minutes of the Planning Committee held on 9th December 2021 (attached).
- ii) To NOTE the planning applications reports to 9th December 2021 (attached).
- iii) To CONSIDER the draft Shifnal Place Plan (attached).

228/21 Estates Advisory Committee

- i) To NOTE the report from the Estates Advisory Committee meeting held on 6th December 2021 (attached).
- ii) To CONSIDER the recommendations of the Estates Advisory Committee. (attached)

229/21 Christmas Lights Advisory Committee

- i) To NOTE a verbal report from the Christmas Lights Advisory Committee by Cllr David Marriott.

230/21 SITS Working Group

- i) To NOTE a report from the SITS Working Group meetings held on 25th November 2021 (attached).

231/21 Law and Order Advisory Committee

- i) To NOTE the report of the Law and Order Advisory Committee meeting held on 30th November 2021 (attached).
- ii) To CONSIDER the recommendations of the Law and Order Advisory Committee Meeting held on 30th November 2021 (attached).

232/21 Internal Audit Advisory Committee

- i) To NOTE the report of the Internal Audit Advisory Committee meeting held on 2nd December 2021 (attached) and 6th January 2022 (to follow).
- ii) To CONSIDER the recommendations of the Internal Audit Advisory Committee meeting held on 2nd December 2021 (attached) and 6th January 2022 (to follow).

233/21 Town Clerk Report

- i) To NOTE the Town Clerks Actions Report to 10th December 2021 (attached).

234/21 Shifnal Flood Partnership Group

- i) To CONSIDER the Shifnal Community Flood Response Plan (attached).

235/21 Public Bodies (Admission to Meetings) Act 1960

To resolve that "pursuant to the Local Government Act 1972 S100A and Schedule 12A, the following items will be likely to disclose exempt information and in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for the remainder of the meeting".

236/21 Staff Matters

- i) To CONFIRM the Minutes of the Employment Committee meeting held on 6th January 2022 (to follow).
- ii) To CONSIDER the recommendations of the Employment Committee meeting held on 6th January 2022 (to follow).

237/21 Planning

- i) To NOTE planning enforcement matters (attached).

Circulation:-

Councillors: Cllr P. Williamson (Chairman), Cllr E. Bird, Cllr K. Booker, Cllr J. Coulson, Cllr R. Cox, Cllr J. Horne, Cllr B. Haddon, Cllr L. Jenks, Cllr D. Marriott, Cllr E. Moore, Cllr J. Moore, Cllr L. Prendergast, Cllr T. Tarran, Cllr G. Tonkinson, Cllr Z. Turner

For Information: D. Reynolds, Town Clerk and Responsible Finance Officer
D. Gough, Community Project Officer