



SHIFNAL TOWN COUNCIL

Minutes of the Extraordinary Meeting of Shifnal Town Council
Held at Shifnal Community Hub, Tudor Way, Shifnal, TF11 8DJ
on Thursday 3rd March 2022, commencing at 7.00pm
Agenda dated 25th February 2022

Present: Councillors: P. Williamson (Chairman)
J. Coulson, R. Cox, R. Haddon, J. Moore, T. Tarran, G. Tonkinson,
Z. Turner

In attendance: D. Reynolds (Town Clerk)
1 x member of the public

358/21 Fire Safety Announcement

This was given by the Chairman, Mayor Paul Williamson.

359/21 Public Session

No matters raised.

.360/21 Commencement of Business

Councillor P. Williamson expressed thanks for councillors attending the meeting.

361/21 Apologies received from Councillors

Councillor K. Booker – ill health
Councillor E. Bird – work commitment
Councillor D. Marriott – prior engagement
Councillor E. Moore – annual leave
Councillor J. Horne – prior engagement
Councillor L. Jenks – work commitment

APPROVED

362/21 Declaration of Members' Interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate

None.

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Signed by Mayor Councillor Paul Williamson

On behalf of Shifnal Town Council

363/21 Internal Audit Advisory Committee

- (i) The report of the Internal Audit Advisory Committee held on 7th February 2022 was NOTED.
- (ii) The recommendations of the Internal Audit Advisory Committee held on 7th February 2022 were CONSIDERED:-
 - a) Contracts due to expire within the following three months to be emailed or presented to committee members at a scheduled meeting, with officer actions prior to ratification at Full Council in a timely manner. APPROVED.
 - b) Remove all expired contracts from the schedule presented to the advisory committee. APPROVED.
 - c) To look to renew the utilities contracts in September 2022 following a review process including usage comparisons to start with the advisory committee in July 2022. APPROVED.
 - d) The contracts for the fire and security alarms, emergency lighting systems and fire extinguishers to be reviewed by the Estates Committee by March/April 2022. APPROVED.
 - e) To recommend to Full Council Grant Funding of £129.78 to MHA Live at Home, the remaining £840 to be rejected as revenue costs (grid attached). NOTED - WITHDRAWN.

Note: Subsequent to the February Internal Audit Advisory Committee a replacement grant application to item (e) has been received from MHA. To be CONSIDERED by the Internal Audit Advisory Committee at the March meeting.

- f) Full Council to approve the appointment of JDH Business Services Ltd for 2021/22 at a cost of £666.00 plus VAT. (Financial Audit budget line, Local Government Act 1972 s.111). APPROVED.
- g) That when carrying out their Governance Review of Shifnal Town Council Wards, Shropshire Council consider reallocating the existing number of 15 Councillors between the three Wards (based on their existing boundaries) so that there is a more equal ratio of Councillors to electors between each Ward, taking into account significant recent (and proposed) housing developments that have taken place in Shifnal Rural and Manor Wards. APPROVED.
- h) It is considered that the merging of smaller parishes into Shifnal Town Council is not considered appropriate at this time. APPROVED.

The meeting was closed by the Chairman at 19:17 hrs.

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Signed by Mayor Councillor Paul Williamson
On behalf of Shifnal Town Council