



SHIFNAL TOWN COUNCIL

A G E N D A

14th August, 2020.

TO ALL MEMBERS OF SHIFNAL TOWN COUNCIL

YOU ARE HEREBY SUMMONED to attend the Extraordinary Full Council meeting of the Town Council to be held on Thursday, 20th August, 2020 at **7.00pm** via remote Zoom Platform.

Please refer to the Town Clerk for attendee support.

Yours faithfully,

Denise Reynolds,
Town Clerk,
SHIFNAL TOWN COUNCIL.

NOTE TO THE PUBLIC:

Members of the public and press are most welcome to attend meetings of Shifnal Town Council. To ensure that meetings do not become prolonged, Standing Orders provide that members of the public are permitted to make representations, answer questions and give evidence **only in respect of any item of business included in the agendas** during this public session which covers all meetings held on this date. However, public participation must be confined to this section of the meeting only. The period of time which is designated for public participation in accordance with Standing Orders shall not exceed 15 minutes. Each member of the public is entitled to **speak once only in respect of business itemised on the agendas** and shall not speak for more than 3 minutes. A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate although the Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Town Clerk for an oral response.

- NB:**
1. Standing Orders are available on the Council's website, or on request from the Town Clerk or Council Office and are subject to periodic review, taking advice from the National Association of Local Councils;
 2. Temporary exclusion of the public and press may be necessary at any meeting to discuss matters of a special and/or confidential nature;

Office Hours 10am – 1pm (Monday to Friday)

Tel: 02052 461720

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www.shifnaltowncouncil.gov.uk



Library Building
Broadway
Shifnal
Shropshire
TF11 8AZ

041/20 Public Session

042/20 Shropshire Councillors' Question Time – Councillors Turley and Bird

Report to be given by Councillor Turley and Councillor Bird in response to questions received and activities undertaken since the March 2020 meeting of Shifnal Town Council.

043/20 Commencement of Business

044/20 Apologies received from Councillors

045/20 Declaration of Members' Interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

046/20 To Confirm the Minutes of the Full Council Meeting of the Town Council held on Thursday 9th July 2020

047/20 To Confirm the Minutes of the Full Council Meeting of the Town Council held on Thursday 16th July 2020

048/20 Accounts

- i) To APPROVE the Monthly Payment Schedule for the month of August 2020;
- ii) To APPROVE the Budget Review to 30th June 2020.
- iii) To NOTE the Bank Reconciliation document to 30th June 2020.

049/20 Mayors Report

- i) To NOTE the progress on the Celebration of Community Award as agreed at 9th July 2020 Full Council meeting and the proposals thereon.

050/20 Town Clerk Report

- i) To CONSIDER the Town Clerk's Report.

051/20 To Consider a response to the PCC Town and Parish Survey 2020.

052/20 To Consider Reports from Committees and Advisory Committees

- i) Law and Order Advisory Committee
- ii) Plans Committee
- iii) Swimming Pool Advisory Committee
- iv) Christmas Lights Advisory Committee

053/20 Town Council Estate

- i) To Consider proposals regarding Accessibility Regulations in regards to the Town Council Website;

- ii) To Consider inclusion of business details on the Town Council Website to support the local business and economy;
- iii) To NOTE damage caused to Jubilee Park fencing;
- iv) To Approve the Street Lighting Maintenance Contract for 2020/21;
- v) To Note the completion of the purchase of the Old Police Station building and grounds on 13th August 2020.

054/20 Health and Safety Issues

055/20 Correspondence

056/20 Future Agenda Items

057/20 Public Bodies (Admission to Meetings) Act 2060

To resolve that "pursuant to the Local Government Act 2072 s100A and Schedule 12A, the following items will be likely to disclose exempt information and in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 2060 the public and press be excluded for the remainder of the meeting".

058/20 Staff Matters

Circulation:-

Councillors: Cllr R. Harrop, Cllr E. Bird, Cllr R. Cox, Cllr T. Day, Cllr J. Horne, Cllr C. Killen, Cllr S. Offland, Cllr L. Reynolds, Cllr M. Shelton, Cllr T. Tarran, Cllr G. Tonkinson, Cllr M. Treviss, Cllr A. Trickett, Cllr K. Turley, Cllr P. Williamson.

For Information: D. Reynolds, Town Clerk and Responsible Finance Officer
D. Gough, Community Project Officer