



SHIFNAL
SHROPSHIRE

SHIFNAL TOWN COUNCIL

**Minutes of the Estates Committee Meeting of the Town Council held on
Monday 7th February 2022, Commencing at 5:30pm at the Shifnal Community
Hub, Tudor Way, Shifnal, TF11 8DJ.**

Present: Councillors: R. Cox (Chairman)
B. Haddon, J. Horne, T. Tarran, P. Williamson

In Attendance: D. Gough (Community Projects Officer)

ES292/21 Public Session

None Present

ES293/21 Apologies received from Councillors

Cllr. Z. Turner – Personal Commitment
Cllr. E. Bird - Illness

ES294/21 Declaration of Members' Interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

None

ES295/21 To CONFIRM the minutes of the Estates Committee Meeting of the Town Council held on Monday 17th January 2022

Monday 17th January 2022 - APPROVED

ES296/21 Shifnal Community Hub

- i) Members considered the report on additional parking at the Shifnal Community Hub.

It was AGREED that the additional parking at the Shifnal Community Hub be DEFERRED for six months – ACTION.

- ii) Members NOTED that the new signage for the Shifnal Community Hub was installed on the 1st February 2022.

- iii) Members NOTED the verbal report on the Proposed Police Base from the Community Projects Officer.

It was AGREED that Cllr. Williamson contact West Mercia Police to establish if the Proposed Police Base will be approved – ACTION.

Signed by Chairman.....

- iv) Members NOTED the report on the bookings and advertisements for the STC community hubs.

It was AGREED that Cllr Cox would meet with Mr G Nickless to discuss the History Group's bookings for the Old Fire Station

ES297/21 Shifnal Library

Members considered a report and officer recommendation on the proposed refurbishment of Shifnal Library.

It was AGREED that a further three quotations be sought from automatic door manufacturers for new bi-folding automatic doors – ACTION.

ES298/21 Shifnal Public Toilets

Members considered a report on the proposed refurbishment of the public toilets.

Members PROPOSE to Full Council for APPROVAL

Full Council to debate a proposed refurbishment of the public toilets at a project cost of £53,500.00 (+VAT) – Budget Line: General Reserves (Public Health Act 1936: s.87)

ES299/21 The Old Fire Station

Members NOTED the order has been placed with KRM Construction for the gate to the rear of the Old Fire Station, installation is due in February 2022.

ES300/21 St. Andrews Churchyard

- i) Members NOTED a letter to residents that have boundaries around the Churchyard was sent on the 28th January 2022.
- ii) Members NOTED a condition survey of the Churchyard boundary will take place on the 8th February 2022 by ASC Design.
- iii) Members NOTED a verbal report from the Community Projects Officer on the wall repair by McMillan Masonry.
- iv) Members considered a request from St. Andrews Church on replacement trees at St. Andrews Churchyard.

It was AGREED that further meetings should take place with St. Andrews Church to establish costs and timelines for a tree replanting project and report back to the committee – ACTION.

ES301/21 Council Storage and Lease Renewal

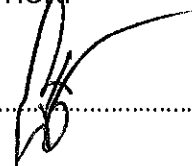
Members NOTED the order has been placed for a 12 month storage agreement with Daniel Elcock Machinery Ltd until January 2023. A meeting with Daniel Elcock Machinery Ltd will take place on the 9th February to negotiate a longer lease period for storage.

ES302/21 Event Canopies

Members considered a verbal report on the event canopies from Cllr. B. Haddon.

It was AGREED that the event canopies should be kept for use in any proposed Jubilee Events and REVIEWED in six months – ACTION.

Signed by Chairman.....



ES303/21 Street Lighting

Members considered a report on STC street lighting from the Community Projects Officer.

It was AGREED that further information be sought on the amount of street lights that have been replaced and how many street lights are to be replaced for the next committee meeting – ACTION.

ES304/21 Green Spaces

- i) Members NOTED a verbal update on the transfer of green spaces from Shropshire Council to STC from Cllr P. Williamson.

Cllr. P. Williamson to update members at the March meeting – ACTION.

- ii) Members considered a verbal update of the green space tendering process from the Community Projects Officer.

Members APPROVED five ground maintenance companies to be approached for site meetings and quotations to be considered by the committee – ACTION.

ES305/21 Parry Carver Solicitors

Members considered a report on the Community Land Transfer, Land Registration of the proposed Rain Garden Project & St. Andrews Churchyard maintenance agreement from the Community Projects Officer.

- i) It was AGREED that a letter be sent to Parry Carver Solicitors questioning why the solicitors had not already written to the developers on the Community Land Transfer following the instructions sent by the committee on the 5th November 2021 – ACTION.

- ii) Order to be placed with Parry Carver Solicitors to proceed with the land registration for the proposed Rain Garden Project area at a cost of £1,500.00 (+VAT) – Budget Line: Repairs and Renewals: Outdoor Spaces – APPROVED.

- iii) It was AGREED that charges and a timeline be requested from Parry Carver Solicitors for the review of the responsibilities of STC's undertakings in regard to St. Andrews Churchyard – ACTION.

ES306/21 To Review Actions from Previous Committee Meetings

Members NOTED the actions list from previous committee meetings.

ES307/21 Next Estates Committee Meeting

Monday 7th March 2022 – 5:30pm – Shifnal Community Hub

The Meeting Closed at 19:30hrs.

Signed by Chairman.....