



# SHIFNAL TOWN COUNCIL

## A G E N D A

1<sup>st</sup> March 2022

### TO ALL ESTATE COMMITTEE MEMBERS OF SHIFNAL TOWN COUNCIL

**YOU ARE HEREBY SUMMONED** to attend the Estates Committee meeting of the Town Council to be held on Monday 7<sup>th</sup> March 2022 at **5.30pm** at Shifnal Community Hub, Tudor Way, Shifnal TF11 8DJ.

Yours faithfully

Denise Reynolds  
Town Clerk  
SHIFNAL TOWN COUNCIL.

### NOTE TO THE PUBLIC:

Members of the public and press are most welcome to attend meetings of Shifnal Town Council. To ensure that meetings do not become prolonged, Standing Orders provide that members of the public are permitted to make representations, answer questions and give evidence **only in respect of any item of business included in the agendas** during this public session which covers all meetings held on this date. However, public participation must be confined to this section of the meeting only. The period of time which is designated for public participation in accordance with Standing Orders shall not exceed 15 minutes. Each member of the public is entitled to **speak once only in respect of business itemised on the agendas** and shall not speak for more than 3 minutes. A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate although the Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the attending Officer for an oral response.

- NB:**
1. Standing Orders are available on the Council's website, or on request from the Town Clerk or Council Office and are subject to periodic review, taking advice from the National Association of Local Councils;
  2. Temporary exclusion of the public and press may be necessary at any meeting to discuss matters of a special and/or confidential nature;
  3. **Due to limited seating capacity (10 seats), please contact the Council to book your place. Email address [info@shifnaltowncouncil.gov.uk](mailto:info@shifnaltowncouncil.gov.uk) or telephone 01952 461420.**

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Office Hours 10am – 1pm (Monday to Friday)

Tel: 01952 461420  
E-mail: [info@shifnaltowncouncil.gov.uk](mailto:info@shifnaltowncouncil.gov.uk)  
[www.shifnaltowncouncil.gov.uk](http://www.shifnaltowncouncil.gov.uk)



Shifnal Community Hub  
Tudor Way  
Shifnal  
Shropshire  
TF11 8DJ

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|-----------------|--|
| <b>ES364/21</b> | <b>Public Session</b>  |
| <b>ES365/21</b> | <b>Apologies received from Councillors</b>   |
| <b>ES366/21</b> | <b>Declaration of Members' Interest</b><br><i>Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.</i>   |
| <b>ES367/21</b> | <b>To CONFIRM and sign the Minutes of the Estates Committee Meeting of the Town Council held on Monday 7<sup>th</sup> February 2022</b>  |
| <b>ES368/21</b> | <b>Shifnal Community Hub &amp; Old Fire Station Hub</b><br>i) To NOTE a verbal report on the proposed police base from Cllr. Paul Williamson.<br>ii) To CONSIDER a verbal report from Cllr. Roger Cox.<br>iii) To NOTE a report on the bookings and advertisements for STC community hubs from the Community Projects Officer  |
| <b>ES369/21</b> | <b>Shifnal Library</b><br>To CONSIDER a report on the proposed automatic doors for Shifnal Library from the Community Projects Officer.  |
| <b>ES370/21</b> | <b>The Old Fire Station</b><br>To NOTE KRM Construction are due on site on the 3 <sup>rd</sup> March 2022 to install the new gate, works scheduled to conclude on the 4 <sup>th</sup> March 2022.  |
| <b>ES371/21</b> | <b>St. Andrews Churchyard</b><br>i) To NOTE a condition survey of the Churchyard boundary took place on the 8 <sup>th</sup> February 2022 by ASC Design. Awaiting report.<br>ii) To NOTE St. Andrews Church has commissioned a condition report on the trees at St. Andrews Churchyard. Awaiting report before further meeting to take place between STC and St. Andrews Church. |
| <b>ES372/21</b> | <b>Event Canopies</b><br>To CONSIDER a verbal report on the event canopies for a charity event from Cllr. Roger Cox.   |
| <b>ES373/21</b> | <b>Street Lighting</b><br>To CONSIDER a report on STC street lighting from the Community Projects Officer.   |
| <b>ES374/21</b> | <b>Green Spaces</b><br>i) To CONSIDER a verbal update on the transfer of green spaces within Shifnal from Cllr P. Williamson.<br>ii) To CONSIDER a report of the green space tendering process from the Community Projects Officer.  |
| <b>ES375/21</b> | <b>MHA use of Shifnal Community Hub</b><br>To CONSIDER the MHA presentation made at the full council meeting on the 17 <sup>th</sup> February 2022.  |
| <b>ES376/21</b> | <b>Proposed Tree Planting Scheme</b><br>To CONSIDER a report from Cllr. Zoe Turner.  |

- ES377/21      Increase in STC Charges**  
To CONSIDER a report on charges for hub bookings, cemetery charges and allotment charges from the Community Projects Officer.
- ES378/21      To Review Actions from Previous Committee Meetings**
- ES379/21      Public Bodies (Admission to Meetings) Act 1960**  
To resolve that "pursuant to the Local Government Act 1972 S100A and Schedule 12A, the following items will be likely to disclose exempt information and in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for the remainder of the meeting".
- ES380/21      St. Andrews Churchyard Wall Rebuild**  
To CONSIDER correspondence received.
- ES381/21      Next Estates Committee Meeting**  
Monday 4<sup>th</sup> April 2022 – 5:30pm – Shifnal Community Hub

**Circulation:-**

**Committee:** Cllr R. Cox (Chairman), Cllr E. Bird, Cllr B. Haddon, Cllr J. Horne, Cllr T. Tarran, Cllr Z. Turner, Cllr P. Williamson, D. Gough (CPO)

**For Information:**

**Councillors:** Cllr K. Booker, Cllr J. Coulson, Cllr L. Jenks, Cllr D. Marriott, Cllr E. Moore, Cllr J. Moore, Cllr L. Prendegast, Cllr G. Tonkinson

**Officers:** D. Reynolds, Town Clerk and Responsible Finance Officer  
D. Gough, Community Projects Officer

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