



SHIFNAL TOWN COUNCIL

A G E N D A

1st February 2022

TO ALL ESTATE COMMITTEE MEMBERS OF SHIFNAL TOWN COUNCIL

YOU ARE HEREBY SUMMONED to attend the Estates Committee meeting of the Town Council to be held on Monday 7th February 2022 at **5.30pm** at Shifnal Community Hub, Tudor Way, Shifnal TF11 8DJ.

Yours faithfully

Denise Reynolds
Town Clerk
SHIFNAL TOWN COUNCIL.

NOTE TO THE PUBLIC:

Members of the public and press are most welcome to attend meetings of Shifnal Town Council. To ensure that meetings do not become prolonged, Standing Orders provide that members of the public are permitted to make representations, answer questions and give evidence **only in respect of any item of business included in the agendas** during this public session which covers all meetings held on this date. However, public participation must be confined to this section of the meeting only. The period of time which is designated for public participation in accordance with Standing Orders shall not exceed 15 minutes. Each member of the public is entitled to **speak once only in respect of business itemised on the agendas** and shall not speak for more than 3 minutes. A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate although the Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the attending Officer for an oral response.

- NB:**
1. Standing Orders are available on the Council's website, or on request from the Town Clerk or Council Office and are subject to periodic review, taking advice from the National Association of Local Councils;
 2. Temporary exclusion of the public and press may be necessary at any meeting to discuss matters of a special and/or confidential nature;
 3. **Due to limited seating capacity (10 seats), please contact the Council to book your place. Email address info@shifnaltowncouncil.gov.uk or telephone 01952 461420.**

Office Hours 10am – 1pm (Monday to Friday)

Tel: 01952 461420
E-mail: info@shifnaltowncouncil.gov.uk
www.shifnaltowncouncil.gov.uk



Shifnal Community Hub
Tudor Way
Shifnal
Shropshire
TF11 8DJ

- ES292/21 Public Session**
- ES293/21 Apologies received from Councillors**
- ES294/21 Declaration of Members' Interest**
Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
- ES295/21 To CONFIRM the Minutes of the Estates Committee Meeting of the Town Council held on Monday 17th January 2022**
- ES296/21 Shifnal Community Hub**
i) To CONSIDER a report on the additional car parking provision at the Shifnal Community Hub from the Community Projects Officer.
ii) To NOTE that the new signage for Shifnal Community Hub was installed on the 1st February 2022.
iii) To NOTE a verbal report on the proposed police base from the Community Projects Officer.
iv) To NOTE a report on the bookings and advertisements for STC community hubs.
- ES297/21 Shifnal Library**
i) To CONSIDER a report on the proposed refurbishment of Shifnal Library from the Community Projects Officer.
- ES298/21 Shifnal Public Toilets**
i) To CONSIDER a report on the proposed refurbishment of the public toilets from the Community Projects Officer.
- ES299/21 The Old Fire Station**
i) To NOTE The order has been placed with KRM Construction for the gate to the rear of the Old Fire Station, installation is due in February 2022.
- ES300/21 St. Andrews Churchyard**
i) To NOTE a letter to residents that have boundaries around the Churchyard was sent on the 28th January 2022.
ii) To NOTE a condition survey of the Churchyard boundary will take place on the 8th February 2022 by ASC Design.
iii) To NOTE a verbal report from the Community Projects Officer on the wall repair by McMillan Masonry.
iv) To CONSIDER a request from St. Andrews Church on replacement trees at St. Andrews Churchyard.
- ES301/21 Council Storage and Lease Renewal**
i) To NOTE the order has been placed for a 12 month storage agreement with Daniel Elcock Machinery Ltd until January 2023. A meeting with Daniel Elcock Machinery Ltd will take place on the 9th February to negotiate a longer lease period for storage.
- ES302/21 Event Canopies**
i) To CONSIDER a verbal report on the event canopies from Cllr. B. Haddon.

- ES303/21 Street Lighting**
i) To CONSIDER a report on STC street lighting from the Community Projects Officer.
- ES304/21 Green Spaces**
i) To CONSIDER a verbal update on the transfer of green spaces within Shifnal from Cllr P. Williamson.
ii) To CONSIDER a verbal update of the green space tendering process from the Community Projects Officer.
- ES305/21 Parry Carver Solicitors**
i) To CONSIDER a report on the Community Land Transfer, Land Registration of the proposed Rain Garden Project & St. Andrews Churchyard maintenance agreement from the Community Projects Officer.
- ES306/21 To Review Actions from Previous Committee Meetings**
- ES307/21 Next Estates Committee Meeting**
Monday 7th March 2022 – 5:30pm – Shifnal Community Hub

Circulation:-

Committee: Cllr R. Cox (Chairman), Cllr E. Bird, Cllr B. Haddon, Cllr J. Horne, Cllr T. Tarran, Cllr Z. Turner, Cllr P. Williamson, D. Gough (CPO)

For Information:

Councillors: Cllr K. Booker, Cllr J. Coulson, Cllr L. Jenks, Cllr D. Marriott, Cllr E. Moore, Cllr J. Moore, Cllr L. Prendegast, Cllr G. Tonkinson

Officers: D. Reynolds, Town Clerk and Responsible Finance Officer
D. Gough, Community Projects Officer

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