



SHIFNAL TOWN COUNCIL

A G E N D A

14th May, 2021.

TO ALL MEMBERS OF SHIFNAL TOWN COUNCIL

YOU ARE HEREBY SUMMONED to attend an the Annual Meeting of the Town Council to be held on Thursday, 20th May 2021, at **7.00pm** at the Old Police Station, Tudor Way, Shifnal.

Yours faithfully,

Gillian Bailey,
Locum Town Clerk,
SHIFNAL TOWN COUNCIL.

NOTE TO THE PUBLIC:

Members of the public and press are most welcome to attend meetings of Shifnal Town Council. To ensure that meetings do not become prolonged, Standing Orders provide that members of the public are permitted to make representations, answer questions and give evidence **only in respect of any item of business included in the agenda** during this public session which covers all meetings held on this date. However, public participation must be confined to this section of the meeting only. The period of time which is designated for public participation in accordance with Standing Orders shall not exceed 15 minutes. Each member of the public is entitled to **speak once only in respect of business itemised on the agendas** and shall not speak for more than 3 minutes. A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate although the Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Town Clerk for an oral response.

- NB:**
1. Standing Orders are available on the Council's website, or on request from the Locum Town Clerk or Council Office and are subject to periodic review, taking advice from the National Association of Local Councils;
 2. Temporary exclusion of the public and press may be necessary at any meeting to discuss matters of a special and/or confidential nature;
 3. Seating availability is limited due to Covid Regulations. Therefore, please contact the Town Council Office to book your seat.

Office Hours 10am – 1pm (Monday to Friday)

Tel: 02152 461720
E-mail: info@shifnaltowncouncil.gov.uk
www.shifnaltowncouncil.gov.uk

Broadway
Shifnal
Shropshire
TF11 8AZ



Library Building

- 001/21 Fire Safety Announcement**
- 002/21 Public Session**
- 003/21 Commencement of Business**
- 004/21 Election of Chairman**
- 005/21 Adoption of the Title of Mayor**
- 006/21 Declaration of Acceptance of Office**
- 007/21 Nomination of Mayoress or Consort**
- 008/21 Election of Deputy Mayor**
- 009/21 Declaration of Acceptance of Office**
- 010/21 To CONSIDER Co-option of three Councillors for the Idsall Ward vacancies following the Local Elections held on 6th May 2021.**
- 011/21 To CONSIDER Co-option of two Councillors for the Rural Ward vacancies following the Local Elections held on 6th May 2021.**
- 012/21 Apologies received from Councillors**
- 013/21 Declaration of Members' Interest**
Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
- 014/21 To CONFIRM attendance by Councillors on the Zoom session of Code of Conduct Training session on Wednesday 9th June 2021. *Numbers are over-subscribed, so don't miss out!***
- 015/21 To Ratify Terms of Reference (Attached) and Appoint Members to:-**
- i) Employment Committee; and**
 - ii) Planning Committee.**
- 016/21 To Ratify Terms of Reference (Attached) and Appoint Members to:-**
- i) Advisory Committees:-**
 - a) Law and Order;
 - b) Estates;
 - c) Internal Audit;
 - d) Christmas Lights;
 - e) Shifnal Movement Management;
 - f) Community Bus;
 - g) Neighbourhood Plans;
 - ii) Working Group:-**
 - i) Team Shifnal.

017/21 Appointment of Representatives to Other Bodies (Attached).

018/21 To NOTE the Schedule of Meetings for the Forthcoming Session 2021/22
(Attached).

019/21 To confirm the Minutes of the Full Council Meeting of the Town Council held on Thursday 18th April 2021 (Attached).

020/21 Accounts

- i) To appoint six cheque signatories.
- ii) To NOTE List of Payments made to 6th May 2021 (attached).

021/21 Town Planning Applications:-

To CONSIDER the planning applications and NOTE the planning decisions received from 24th April 2021 to 13th May 2021.

Planning Applications:-

21/01888/FUL 26 Bluebell Way, Shifnal. TF11 8FD
Erection of a single storey rear extension and conversion of garage to living accommodation.
Mr and Mrs Kemp

Town Planning Decisions:-

21/00971/FUL Treetops, Haughton Drive, Shifnal. TF11 8HF
Erection of two storey rear extension to include screened balcony.
GRANT PERMISSION

022/21 Town Clerk and Community Project Officer's Report

023/21 Health and Safety Issues

024/21 Town Council Estate

025/21 Correspondence

- i) Letter from Mr J. Doyle requesting use of Wheatfield Park Play Area for a Fun Day on Sunday 11th July 2021 (attached).

Circulation:-

Councillors: T. Tarran, Z. Turner, J. Horne, E. Bird, R. Cox, E. Moore, J. Moore,
G. Tonkinson, P. Williamson

For Information: R. Harrop, Mayor 2020 - May 2021
G. Bailey, Locum Town Clerk and Responsible Finance Officer.
D. Gough, Community Project Officer.

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