



# SHIFNAL TOWN COUNCIL

## A G E N D A

10 May 2018

### TO ALL MEMBERS OF SHIFNAL TOWN COUNCIL

**YOU ARE HEREBY SUMMONED** to attend an the Annual Meeting of the Town Council to be held on Thursday, 17th May, 2018 at 7.30pm at the Old Fire Station, Shrewsbury Road Shifnal.

Yours faithfully,

Mac Sandal,  
Town Clerk,  
SHIFNAL TOWN COUNCIL.

### NOTE TO THE PUBLIC:

Members of the public and press are most welcome to attend meetings of Shifnal Town Council. To ensure that meetings do not become prolonged, Standing Orders provide that members of the public are permitted to make representations, answer questions and give evidence **only in respect of any item of business included in the agendas** during this public session which covers all meetings held on this date. However, public participation must be confined to this section of the meeting only. The period of time which is designated for public participation in accordance with Standing Orders shall not exceed 15 minutes. Each member of the public is entitled to **speak once only in respect of business itemised on the agendas** and shall not speak for more than 3 minutes. A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate although the Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Town Clerk for an oral response.

- NB:**
1. Standing Orders are available on the Council's website, or on request from the Town Clerk or Council Office and are subject to periodic review, taking advice from the National Association of Local Councils;
  2. Temporary exclusion of the public and press may be necessary at any meeting to discuss matters of a special and/or confidential nature;
  3. Seating availability is limited.

### 001/18 Fire Safety Announcement

### 002/18 Apologies received from Councillors

---

Office Hours 10am – 1pm (Monday to Friday)

Tel: 01952 461720

E-mail: [info@shifnaltowncouncil.gov.uk](mailto:info@shifnaltowncouncil.gov.uk)

[www.shifnaltowncouncil.gov.uk](http://www.shifnaltowncouncil.gov.uk)



Library Building  
Broadway  
Shifnal  
Shropshire  
TF11 8AZ

### **003/18 Declaration of Members' Interest**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

### **004/18 Election of Chairman**

### **005/18 Adoption of the Title of Mayor**

### **006/18 Declaration of Acceptance of Office**

### **007/18 Nomination of Mayoress or Consort**

### **008/18 Election of Deputy Mayor**

### **009/18 Declaration of Acceptance of Office**

### **010/18 To Ratify Standing Orders**

Any changes to Standing Orders to be discussed before ratification.

### **011/18 Shropshire Councillors' Question Time – Councillors Turley and West**

### **012/18 Public session**

### **013/18 Appointment of Members to Employment Committee and Standards Committee**

### **014/18 Appointment of Representatives to Other Bodies**

### **015/18 To NOTE the Schedule of Meetings for the Forthcoming Session 2018/19 (attached)**

### **016/18 To confirm the Minutes of the Full Council Meeting of the Town Council held on Thursday 19<sup>th</sup> April 2017 (attached)**

### **017/18 Accounts**

- (i) Consideration of monthly accounting schedule for May (attached)
- (ii) Bank reconciliation as at 31<sup>st</sup> March 2018 (attached)
- (iii) Quarterly Budget Review – 31<sup>st</sup> March 2018 (attached)
- (iv) Deferred Grant Application for Home Start, Shropshire
- (v) Request of donation from Shropshire Playing Fields
- (vi) Approval of annual Insurance cover

### **018/18 Town Planning Applications:-**

18/01744/FUL 17, Stafford Avenue, Shifnal. TF11 9AL  
Erection of single storey front extension.  
Mr John Bailey.

<http://planningpa.shropshire.gov.uk/online-applications> (then insert 18/01744/FUL )

18/01287/FUL 22, Curriers Lane, Shifnal. TF11 8EJ  
Application under Section 73A of the Town & Country Planning Act  
for the erection of storage area to previous rear extension.  
Mr Richard Macefield.

<http://planningpa.shropshire.gov.uk/online-applications> (then insert 18/01287/FUL)

---

Office Hours 10am – 1pm (Monday to Friday)

Tel: 01952 461720

E-mail: [info@shifnaltowncouncil.gov.uk](mailto:info@shifnaltowncouncil.gov.uk)

[www.shifnaltowncouncil.gov.uk](http://www.shifnaltowncouncil.gov.uk)



Library Building  
Broadway  
Shifnal  
Shropshire  
TF11 8AZ

18/01799/FUL 2, Tong Forge, Shifnal. TF11 8QD  
Conversion of existing garage into two storey residential annex.  
Mr and Mrs Rigby (2 Tong Forge, Tong Forge, Lizard Lane, Shifnal)  
<http://planningpa.shropshire.gov.uk/online-applications> (then insert 18/01799/FUL)

18/01780/CPL 7, Bluebell Way, Shifnal. TF11 8FD  
Application for Lawful Development Certificate for a proposed single  
storey rear extension.  
Ms Shona Baugh  
<http://planningpa.shropshire.gov.uk/online-applications> (then insert 18/01780/CPL)

18/02136/TCA 24, Church Meadow, Shifnal. TF11 9AD  
Section fell 1no. Birch within Shifnal Conservation Area.  
Network Rail.  
<http://planningpa.shropshire.gov.uk/online-applications> (then insert 18/02136/TCA)

**019/18 To discuss any Town Planning Applications Received in the Shifnal Town Council Office after 11<sup>th</sup> May 2018**

**020/18 Town Planning Decisions:-**

18/00171/OUT Proposed dwelling on the West of, Park Lane, Shifnal.  
Outline application (all matters reserved) for the erection of one  
detached dwelling and garage.

GRANT PERMISSION

18/00825/FUL Unit 3, Old Smithfield, Aston Street, Shifnal. TF11 8DT  
Change of use from B1 (storage) to D2 (gymnasium)

GRANT PERMISSION

18/01332/FUL 31, Beech Drive, Shifnal. TF11 8HJ  
Erection of first floor extension.

GRANT PERMISSION

**021/18 Planning Enforcement Cases:-**

18/05936/ENF Date received: 09/05/18  
Pending Consideration.  
Unit 7, Old Smithfield, Aston Street, Shifnal. TF11 8DT  
Alleged breach of Planning Control in relation to the change of use  
from B1 to A1 (shop). Possible breach of Planning Condition.  
Case Officer: Julian Beeston.  
0345 6789004

**022/18 Planning Contraventions**

None received in the Town Council before 11<sup>th</sup> May 2018.

**023/18 Report from Working Groups**

- i) Shifnal Traffic, Cycles and Pedestrian Management (STCPM)
- ii) Car Parks
- iii) Allotments
- iv) Law and Order
- v) Community Bus
- vi) Christmas Lights
- vii) Swimming Pool
- viii) Plans

---

Office Hours 10am – 1pm (Monday to Friday)

Tel: 01952 461720

E-mail: [info@shifnaltowncouncil.gov.uk](mailto:info@shifnaltowncouncil.gov.uk)

[www.shifnaltowncouncil.gov.uk](http://www.shifnaltowncouncil.gov.uk)



Library Building  
Broadway  
Shifnal  
Shropshire  
TF11 8AZ

**024/18 Health and Safety Concerns**

**025/18 Town Council Estate**

**026/18 Correspondence**

**027/18 Future Agenda Item**

**028/18 Public Bodies (Admission to Meetings) Act 1960**

To resolve that “pursuant to the Local Government Act 1972 s100A and Schedule 12A, the following items will be likely to disclose exempt information and in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for the remainder of the meeting”.

**Staff Matters**

**Circulation:-**

**Councillors:** R. Cox,, T. Day, R Harrop, J Horne,C Killen, A Mitchell, S. Offland, J. Marriott, C. Phillips, T. Tarran, G Tonkinson, K Turley,G Weaver, S. Williams.

**For Information:** M Sandal, Town Clerk, Mr. S. West – Shropshire Councillor,  
Mrs D. Webb, Responsible Finance Officer,

---

Office Hours 10am – 1pm (Monday to Friday)

Tel: 01952 461720

E-mail: [info@shifnaltowncouncil.gov.uk](mailto:info@shifnaltowncouncil.gov.uk)

[www.shifnaltowncouncil.gov.uk](http://www.shifnaltowncouncil.gov.uk)



Library Building  
Broadway  
Shifnal  
Shropshire  
TF11 8AZ